

## INTERVIEW ASSESSMENT FORM

DATE TODAY: 04/11/2024

Do you have any travel plans? <b>No</b>	If yes, where?	n/a
Expected date of travel: n/a	Purpose:	n/a
Do you have a pending case? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, what kind of case:	n/a

Applicant's Complete Name:	Jan Ryan Janson	Nickname:	Jan
Position Applied	CSR- Voice	Marital Status	Single
No. of Kids:	0	Age	21yrs old

**Source of Application:**

<input type="checkbox"/> WALK-IN	<input type="checkbox"/> FACEBOOK	<input type="checkbox"/> JOBSTREET	<input type="checkbox"/> MYNIMO	<input checked="" type="checkbox"/> REFERRAL pls. specify the name: Floravee Tampos	<input type="checkbox"/> OTHERS: Text here
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Please use this form as a guide to assess or evaluate the applicant's qualifications for employment.

Typing Test	WPM	64	Accuracy	98	<input checked="" type="checkbox"/> Pass <input type="checkbox"/> Fail	Expected Salary	B: 16k P: 19k	Availability	11.04.2024
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**A. IS THE APPLICANT PREPARED FOR THE INTERVIEW?**       PRESENTABLE       YES       NO       AVERAGE

**B. COMMUNICATION SKILLS**       EXCELLENT       SATISFACTORY       NEEDS IMPROVEMENT

**COMPREHENSION SKILLS**       EXCELLENT       SATISFACTORY       NEEDS IMPROVEMENT

**C. WORK EXPERIENCE (Latest 3)**

EMPLOYER	EMPLOYMENT DATE	ACCOUNT	ALL-IN SALARY	REASON FOR LEAVING
n/a	Text here.	Text here.	Text here.	Text here.
Text here.	Text here.	Text here.	Text here.	Text here.
Text here.	Text here.	Text here.	Text here.	Text here.

**HR Interview**

Interviewer:	Click to choose II.	Date Interviewed:	Click to enter a date.
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Remarks:

Can work on site and has no problem working on a graveyard shift and shifting schedule. Okay with PEME.  
 Jan's mother is a government employee, and his dad is an on-call electrician.  
 He last attended college last year and completed only 6 semesters.  
 He mentioned that he needed to stop his studies so that his siblings, who are in college, can pursue their education.  
 He also does not want to burden his mom, who is the sole provider for the family.  
 Jan has no plans to continue his education and would like to focus on getting a job to support his family and himself.  
 He is interested in working in the BPO industry due to the opportunities it offers.  
 He is particularly interested in iPloy because it was recommended by a mutual friend.  
 Although he does not have any experience yet, he is determined to adapt quickly to the work environment.

**Result**       **Passed**       **Failed**

**OM/OD Interview**

Interviewer:	Angelo	Date Interviewed:	11/04/2024
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Remarks:

Comms 5.5/10 Average comms, no bpo experience.. College undergrad, no plans to pursue studies. Heard iPloy from mutual friends, and heard good feedbacks, His brother is in labangon, will relocate if he gets the job. Well prepared for the interview, looks kind and confident. Can start asap

**Result**       **Passed**       **Failed**

Keep in Pool (Ben)       Keep-in-pool (Initial interview and OM/DM interview)       No Show