

Myrtle Praise P. Atay
Blk 2, Lot 10, Buenavista Homes, Jujan
Consolacion, Cebu, 6001

December 14, 2024
iPloy, OPC
16th floor, One Montage, Archbishop Reyes Ave,
Cebu City, Cebu

Greetings !

This letter is to inform the management that I am resigning from my position as CSR-Initial Auth and that my last day of work will be immediate today. My decision to resign was finalized after a long and careful consideration of all factors.

Over the past month, I have been struggling with constant migraines, which have significantly impacted my ability to adapt to the demands of my role and environment. Despite my efforts to adjust and manage my condition, I have come to the conclusion that it is best for me to step away and focus on my health.

I want to express my gratitude for the opportunities for growth and development that I have had during my short time with iPloy, OPC. Your guidance and support have played a crucial role in my professional journey, and I am thankful for the trust you placed in me. I wish you and the entire team at iPloy, OPC continued success. I hope that this letter will serve its legal purpose.

I will be reachable via email at myrtleatay@gmail.com or by phone at 09453515868 if there are any post-resignation matters that require my attention.

Once again, thank you for everything.

Sincerely,


Myrtle Praise P. Atay