

Resignation Letter

Bernalyn Tuico

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Cebu City Philippines, 6000

iPloy Management

9th Floor Ayala Center Cebu
Tower, Cebu Business Park,
Cebu City

February 28, 2025

To Management,

I am writing this letter as a formal notice that I will be leaving my position as a Customer Service Representative in the Initial Authorization Department at iPloy OPIC. My last day of employment as a February 28, 2025. I appreciated the opportunities that I have been given and the knowledge I have gained. I wanna express my sincere gratitude for the opportunities and the workmate that I have. They have always been there when I have questions. I valued what experienced and I learned.

However, I have come to realize that I was unable to meet the expectation set for me as an employee I am not satisfied with my own performance and I am quite ashamed of it. I do not want my negative performance affect the team as they have been so good to me. So, I have come this decision to resign. I apologies that I wasn't able to provide further notice.

I am incredibly grateful for the opportunities that I have been given in this post for the past 3 months. I would also like to thank you for being supportive of my professional growth. It has been a successful journey for my young career and I appreciate all the opportunities that the company has given me.

Best wishes,


BERNALYN TUICO
