

INTERVIEW ASSESSMENT FORM

DATE TODAY: 06/11/2024

Do you have any travel plans? No	If yes, where?	N/A
Expected date of travel: N/A	Purpose:	N/A
Do you have a pending case? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, what kind of case:	N/A

Applicant's Complete Name:	Jessa Lustre	Nickname:	"Jessa"
Position Applied	CSR-Voice Role	Marital Status	Single
No. of Kids:	0	Age	24

Source of Application:

<input type="checkbox"/> WALK-IN	<input checked="" type="checkbox"/> FACEBOOK	<input type="checkbox"/> JOBSTREET	<input type="checkbox"/> MYNIMO	<input type="checkbox"/> REFERRAL pls. specify the name:Text here.	<input type="checkbox"/> OTHERS: Text here
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Please use this form as a guide to assess or evaluate the applicant's qualifications for employment.

Typing Test	WPM	39	Accuracy	99	<input checked="" type="checkbox"/> Pass <input type="checkbox"/> Fail	Expected Salary	30K (ALL-IN) 25k (basic)	Availability	ASAP
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A. IS THE APPLICANT PREPARED FOR THE INTERVIEW? PRESENTABLE YES NO AVERAGE

B. COMMUNICATION SKILLS EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

COMPREHENSION SKILLS EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

C. WORK EXPERIENCE (Latest 3)

EMPLOYER	EMPLOYMENT DATE	ACCOUNT	ALL-IN SALARY	REASON FOR LEAVING
N/A	Text here.		Text here.	Text here.
		Text here.		Text here.
Text here.	Text here.	Text here.	Text here.	Text here.

HR Interview

Interviewer: Bless	Date Interviewed: 31/10/2024
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Remarks:

- Can converse in English with few grammatical errors but manageable and was able to express herself.
- BPO: no work/no bpo experience, but she is eager to work in the bpo since she is very intrigue on how bpo works. She is okay with graveyard shift and open to any changes of her working schedule.
- Originally from Mindanao, residing alone in Lahug. Only child of her parents, both of her parents are business owners. College Undergraduate of Psychology has no plans to pursue her studies.
- She had a small business, earning 2k (daily) 15-20k (monthly) and she assured that her cousin can manage to look after her business.
- Claims no attendance issues. Heard about our hiring through facebook with great feedback and she sees herself working here for a long term.
- Her expected salary is 25k (basic) 30k (all-in).
- Amenable to WOS and can start ASAP. She is okay with PEME once she gets hired here.

Result Passed Failed

OM/OD Interview

Interviewer: Iris	Date Interviewed: 06/11/2024
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Remarks:

- Jessa lustre - passed voice
 Comms: 5/10 pleasing personality
 NO BPO/work Experience but has a restobar
- Learned about iPloy's hiring from Facebook.
 - Interested in the Customer Service Representative role, as she wants to work as an agent in a BPO.
 - As a psychology student, she enjoys talking to people and feels it aligns well with this role.
 - Stopped studying in 2022 due to financial difficulties and has no plans to continue.
 - Her parents run several businesses, including a loan service and a fishery, but she prefers to be financially independent.

- Owns a restobar in Zamboanga managed by her relatives and is currently looking for a job to supplement her income.
 - Relocated to Cebu in December 2023, where she rents an apartment alone in Lahug, La Guardia.
 - Mother lives in Consolacion, and father resides in Zamboanga; she maintains communication with her father regarding her business.
 - Has been living independently since 2017; used her student allowance to save and invest in her restobar.
 - Spent two years traveling and exploring life, now feeling ready to focus on a stable career.
 - Inspired by friends in the BPO sector and eager to join the industry.
- Confirms her business in Zamboanga won't interfere with her job commitments in Cebu.
- Passionate about learning new skills and fully committed to a long-term career in the BPO industry.
 - Adopted, with four siblings, and values independence due to her background.
 - Monthly salary expectation of 20k.
 - Ready to start immediately.

Result	<input type="checkbox"/> Passed	<input type="checkbox"/> Failed
<input type="checkbox"/> Keep in Pool (Ben)	<input type="checkbox"/> Keep-in-pool (Initial interview and OM/DM interview)	<input type="checkbox"/> No Show