

INTERVIEW ASSESSMENT FORM

DATE TODAY: **11- 09- 2024**

Do you have any travel plans?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, where?
Expected date of travel:		Purpose:
Do you have a pending case?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, what kind of case:

Applicant's Complete Name:	Keana Christina Amador	Nickname:	Kean
Position Applied	CSR-V	Marital Status	Single
No. of Kids:	0	Age	21

Source of Application:

<input type="checkbox"/> WALK-IN	<input checked="" type="checkbox"/> FACEBOOK	<input type="checkbox"/> JOBSTREET	<input type="checkbox"/> MYNIMO	<input type="checkbox"/> REFERRAL <i>pls. specify the name:</i>	<input type="checkbox"/> OTHERS:
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Please use this form as a guide to assess or evaluate the applicant's qualifications for employment.

Typing Test	WPM	35	Accuracy	95	<input checked="" type="checkbox"/> Pass <input type="checkbox"/> Fail	Expected Salary	18k - 20k	Availability	ASAP
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A. IS THE APPLICANT PREPARED FOR THE INTERVIEW?

PRESENTABLE YES NO AVERAGE

B. COMMUNICATION SKILLS

EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

COMPREHENSION SKILLS

EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

C. WORK EXPERIENCE (Latest 3)

EMPLOYER	EMPLOYMENT DATE	ACCOUNT	ALL-IN SALARY	REASON FOR LEAVING
Concentrix (BPO)	June 2024 - Aug 2024 (2 months)	Telco	23k	Family Emergency: All are fine now

HR Interview

Interviewer:	Francheska	Date Interviewed:	11-9- 2024
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Remarks:

- College undergraduate - 2023 - BS Psychology - has no plans to pursue her studies anytime soon - wants to focus on landing a job to support herself.
- Only child > 2 half siblings > She was not able to fully meet her Bio Dad - no contact anymore ; Her mom has a new family now and is residing in UAE with her step father and step siblings.
- Originally from Asturias but is currently renting in Urgello - okay with the company location.
- Claims to have no issues with her attendance from previous companies; Can work on a graveyard shift and okay to undergo PEME once hired.
- Can converse, very engaging during the interview; minor grammar errors was observed but was able to confidently present and express herself. Can WOS and ASAP.

Interview Result	<input checked="" type="checkbox"/> Passed	<input type="checkbox"/> Failed
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OM/OD Interview

Interviewer:	Angelo	Date Interviewed:	11/8/24
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Comms 6/10 Okay comms, good tone of voice, 2 mos bpo experience, telco. Knows someone who works in iPloy before, heard good things about the company, loves healthcare account, okay with compensation, sounds kind and well prepared for the interview, No plans to pursue studies. Aims to get promoted, can start asap.

Interview Result	<input checked="" type="checkbox"/> Passed	<input type="checkbox"/> Failed
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<input type="checkbox"/> Keep in Pool (Ben)	<input type="checkbox"/> Keep-in-pool (Initial interview and OM/DM interview)	<input type="checkbox"/> No Show
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