

## INTERVIEW ASSESSMENT FORM

DATE TODAY: 11/11/2024

Do you have any travel plans? <b>No</b>	If yes, where?	N/A
Expected date of travel: <b>N/A</b>	Purpose:	<b>N/A</b>
Do you have a pending case? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, what kind of case:	<b>N/A</b>

Applicant's Complete Name:	Danielle Anne Auman	Nickname:	"Dan"
Position Applied	CSR-Voice	Marital Status	Married
No. of Kids:	1	Age	25

**Source of Application:**

<input type="checkbox"/> WALK-IN	<input checked="" type="checkbox"/> FACEBOOK	<input type="checkbox"/> JOBSTREET	<input type="checkbox"/> MYNIMO	<input type="checkbox"/> REFERRAL pls. specify the name:Text here.	<input type="checkbox"/> OTHERS: Text here
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**Please use this form as a guide to assess or evaluate the applicant's qualifications for employment.**

Typing Test	WPM	58	Accuracy	98	<input checked="" type="checkbox"/> Pass <input type="checkbox"/> Fail	Expected Salary	23K (A)	Availability	ASAP
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**A. IS THE APPLICANT PREPARED FOR THE INTERVIEW?**       PRESENTABLE       YES       NO       AVERAGE

**B. COMMUNICATION SKILLS**       EXCELLENT       SATISFACTORY       NEEDS IMPROVEMENT

**COMPREHENSION SKILLS**       EXCELLENT       SATISFACTORY       NEEDS IMPROVEMENT

**C. WORK EXPERIENCE (Latest 3)**

EMPLOYER	EMPLOYMENT DATE	ACCOUNT	ALL-IN SALARY	REASON FOR LEAVING
MEDVA (non bpo)	Dec 2023-May 2024 (5 months)	Virtual Assistant	30k and above	Client decided to laid off some employees
Optum (bpo)	Sept 2022-March 2024 (1 year and 6 months)	Healthcare	23-24k	Looking for better opportunities or was hired in MEDVA
Tech Mahindra (bpo)	Sept 2021-Aug 2022 (11 months)	Retail	12k	End of Contract

**HR Interview**

Interviewer:	Bless	Date Interviewed:	11/11/2024
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**Remarks:**

- Average communication skills, can converse in English with few grammatical errors, but manageable and was able to express herself.
- BPO: decided to go back here in the bpo industry since its offers better opportunities, stable company with great benefits. She also tried to apply in VA, however, she was not accepted or haven't received any feedback, but she has no plans to go back since she is looking for a stable company/job.
- Residing in Liloan with her family. Married and mom with 1 kid (4 years old) she assured that her sister-in-law can manage to look after daughter once she gets hired here. Husband works as a production operator in LEAR.
- She is the middle child among 3 siblings. Mother works as a Domestic Helper in Kuwait while her father works as a Foreman in Cagayan De Oro.
- Her expected salary in iPloy is 20k (basic) 23k (all-in), but she mentioned that she's good with any offer that can we can give as long as she has a stable job.
- Claims no attendance issues. Heard about out hiring in facebook and also in PESO Liloan for the job fair. She heard great feedback about the company and sees herself working here for a long term.
- Amenable to WOS and can start ASAP.

<b>Result</b>	<input type="checkbox"/> Passed	<input type="checkbox"/> Failed
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**OM/OD Interview**

Interviewer:	Iris	Date Interviewed:	11/11/2024
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Remarks:

Comms: 5.2/10 BPO exp: 2 years and 6 months (Healthcare, Retail) - Learned about the job opening through a job fair and a friend's Facebook post - Interested in the position because it is on-site, offers a sign-on bonus, and has positive feedback about the company - Experienced in healthcare, handling authorizations and obtaining medical history - Since May 2024, has been searching for a VA job but hasn't had success, with no updates or passing results - Decided to shift away from the VA industry and focus on applying to BPO companies - Realized that the VA industry is risky and not ideal for long-term stability; believes the BPO industry offers more long-term security. Her brother-in-law also experienced losing a client - Has a daughter who will be looked after by her sister-in-law. Assures that her child will not affect her work, as this has already been discussed and agreed upon with her husband - She is committed to not compromising her job, and would only request time off for urgent matters - Her experience has equipped her well for patient care calls. She is hardworking, adaptable, and skilled in time management and setting priorities effectively - She is accustomed to traveling from Lilo-an to the city and assures that transportation won't be an issue, as they also have a motorcycle. - Expected Salary: 20k ALL-IN - ASAP

**Result**

**Passed**

**Failed**

**Keep in Pool (Ben)**

**Keep-in-pool (Initial interview and OM/DM interview)**

**No Show**