

INTERVIEW ASSESSMENT FORM

DATE TODAY: 11 /09/2024

Do you have any travel plans?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, where?
Expected date of travel:	Purpose:	
Do you have a pending case?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, what kind of case:

Applicant's Complete Name:	James Rafael Limotan	Nickname:	Ems
Position Applied	CSR-Voice	Marital Status	Single
No. of Kids:	0	Age	22

Source of Application:

<input type="checkbox"/> WALK-IN	<input checked="" type="checkbox"/> FACEBOOK	<input type="checkbox"/> JOBSTREET	<input type="checkbox"/> MYNIMO	<input type="checkbox"/> REFERRAL	<input type="checkbox"/> OTHERS:
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Please use this form as a guide to assess or evaluate the applicant's qualifications for employment.

Typing Test	WPM	59	Accuracy	99	<input checked="" type="checkbox"/> Pass <input type="checkbox"/> Fail	Expected Salary	21k	Availability	ASAP
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A. IS THE APPLICANT PREPARED FOR THE INTERVIEW? PRESENTABLE YES NO AVERAGE

B. COMMUNICATION SKILLS EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

COMPREHENSION SKILLS EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

C. WORK EXPERIENCE (Latest 3)

EMPLOYER	EMPLOYMENT DATE	ACCOUNT	ALL-IN SALARY	REASON FOR LEAVING
Concentrix (BPO)	June 2023 - January 2024 7 Months	Quickbooks	26k	his friend offered him an opportunity as a VA, grabbed it
Teleperformance	Feb 2022 - September 2022	t-mobile	22k-23k	body couldn't keep up as a first-timer in the industry, he was very sick, and decided to take a rest

HR Interview

Interviewer:	Trina	Date Interviewed:	11/9/2024
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Remarks:

- can work onsite> okay with any working schedule (regardless of the time)> willing to undergo PEME
- can converse, minimal grammar errors were observed,
- currently renting in capitol, living independently, originally from oprah, moved out for personal growth, mom is a housewife, father is deceased, has 4 siblings and he is the youngest, older siblings have families of their own already, SHS graduate and did not attend to college and dont have plans in the future as well.
- after concentrix, he started working as a virtual assistant and was earning 7.5 a week, he started from january 2024 - august of 2024, stopped as a VA because he realized that it was not for him. He is currently looking for a wos job and wants to go back in bpo because of the fun environment it brings> he will not be grabbing any opportunity to become a VA again and will focus his career in BPO
- after tp: he decides to rest and thought of pursuing college but chose not to, at this time his parents helped him with the expenses. He came back into the industry because he is confident that his skills match the qualities of a customer service representative. Cannot picture himself in any other industries.
- iploy: He heard from his friend, Erika, about the good feedback and environment which is why he wanted to pursue here> location is near as well
- committed to stay long-term> looking for good opportunities and wants to handle team in the future
- expect: bigger things from him, surpass performance, and bring a fun environment> claims he is a fun person and teammate to be with
- can start on monday and no medical issues

Result Passed Failed

OM/OD Interview

Interviewer:	Angelo	Date Interviewed:	11/8/24
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Comms 5.5/10 Average cooms, good tone of voice, over 1 year bpo experience and a few months as VA. Left CNX and grabbed the opportunity as VA but didn't work out. Now prefers to work in corporate company, realized tha VA isn't stable and not sustainable, okay with healthcare account, can start asap. No plans to puruse studies.

Result



Passed



Failed

Keep in Pool (Ben)

Keep-in-pool (Initial interview and OM/DM interview)

No Show