

INTERVIEW ASSESSMENT FORM

DATE TODAY: 07/11/2024

Do you have any travel plans? No	If yes, where?	n/a
Expected date of travel: n/a	Purpose:	n/a
Do you have a pending case? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, what kind of case:	n/a

Applicant's Complete Name:	Leslie Ann Quintal	Nickname:	Leslie
Position Applied	CSR-Voice	Marital Status	Single
No. of Kids:	2	Age	28 yrs old

Source of Application:

<input type="checkbox"/> WALK-IN	<input type="checkbox"/> FACEBOOK	<input type="checkbox"/> JOBSTREET	<input type="checkbox"/> MYNIMO	<input checked="" type="checkbox"/> REFERRAL pls. specify the name: 4711 Florelene Ybanez	<input type="checkbox"/> OTHERS: Text here
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Please use this form as a guide to assess or evaluate the applicant's qualifications for employment.

Typing Test	WPM	37	Accuracy	100	<input checked="" type="checkbox"/> Pass <input type="checkbox"/> Fail	Expected Salary	B: 16k P: 20k	Availability	11/11/2024
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A. IS THE APPLICANT PREPARED FOR THE INTERVIEW? PRESENTABLE YES NO AVERAGE

B. COMMUNICATION SKILLS EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

COMPREHENSION SKILLS EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

C. WORK EXPERIENCE (Latest 3)

EMPLOYER	EMPLOYMENT DATE	ACCOUNT	ALL-IN SALARY	REASON FOR LEAVING
Wipro(BPO)	September 2022- November 2024 2 yrs and 1 month	Healthcare	B: 15, 500 P: 18k	Wipro in Ayala decided to transfer in IT park last October 2024 And its far already
Jollibee(NON BPO)	May 2015- November 2015 6 months	Jollibee	480/day	Conflict Schedule with her studies
Text here.	Text here.	Text here.	Text here.	Text here.

HR Interview

Interviewer:	Hanna	Date Interviewed:	07/11/2024
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Remarks:
 Can work on site and has no problem working on a graveyard shift and shifting schedule. Okay with PEME.
 Leslie is the second among four siblings.
 Her mother is a housewife, while her father is a pedal bike driver.
 Her eldest sister works as a front desk officer at Holiday Inn.
 Leslie's second sibling is a second-year HRM student at CEC.
 The youngest sibling is 13 years old.
 Leslie lives with her partner in V. Rama, and they have two children, aged 4 and 3 years old.
 Her partner works as a dining crew member at Kenny Rogers-Ayala.
 They both share responsibilities in taking care of their kids. However, Leslie has asked her 19-year-old sister for help with childcare.
 Leslie can also rely on her parents, who live in B. Rodriguez, for assistance with the kids.
 Leslie recently quit her job because the company decided to transfer its site to IT Park, which would require her to take two jeepney rides—an inconvenient and costly commute.
 iPloy: She was referred by a former colleague and has received good feedback from us.
 Communication: Leslie is a bit shy and has some minor grammar errors, but she consistently corrects herself.
 She is aware of our attendance policy and assures that she will be diligent in adhering to it.
 Leslie shared that she experienced high blood pressure during her pregnancy and again last August.
 She wasn't prescribed any maintenance medication, the condition was attributed to lack of sleep, and she is fully recovered. It did not affect her performance at Wipro.

Result **Passed** **Failed**

OM/OD Interview

Interviewer:	Iris	Date Interviewed:	07/11/2024
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Remarks:

Leslie Ann S. Quintal - passed voice

Comms: 5.2/10

BPO exp: 2 years and 1 month (Healthcare)

- Learned about the job through her friend, Florelene.
 - Finds the location convenient and has received positive feedback from her friend.
 - Committed to contributing to the company and embracing new challenges.
- Has two children (ages 4 and 3), with her younger sister available to care for them.
- Confident that her family can support her by looking after her children.
 - Her mother is a housewife, and her father works as a trisikad driver.
 - Lives in Vram with her two children and her live-in partner.
 - Her partner is employed as a crew member at Kenny Rogers.
 - Has no transportation issues.
 - Assures she will apply all the knowledge and skills gained from her previous job.
 - Experienced in assisting nurses and doctors with coverage verification, claims, authorizations, benefits, and eligibility (United Health Care).
 - Salary expectation: 16-20k all-in, with a base pay of 17k.
 - Available to start as early as tomorrow, Friday.

Result

Passed

Failed

Keep in Pool (Ben)

Keep-in-pool (Initial interview and OM/DM interview)

No Show