

INTERVIEW ASSESSMENT FORM

DATE TODAY: 09/11/2024

Do you have any travel plans? Choose an item.	If yes, where?
Expected date of travel: Text here.	Purpose: Text here.
Do you have a pending case? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, what kind of case: Text here.

Applicant's Complete Name:	Mark Anthony Lagura	Nickname:	Mark
Position Applied	CSR-V	Marital Status	Single
No. of Kids:	1 (8 years old)	Age	39

Source of Application:

<input type="checkbox"/> WALK-IN	<input type="checkbox"/> FACEBOOK	<input type="checkbox"/> JOBSTREET	<input type="checkbox"/> MYNIMO	<input checked="" type="checkbox"/> REFERRAL pls. specify the name: JESSOPH DAPITON	<input type="checkbox"/> OTHERS: Text here
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Please use this form as a guide to assess or evaluate the applicant's qualifications for employment.

Typing Test	WPM	44	Accuracy	98	<input type="checkbox"/> Pass <input type="checkbox"/> Fail	Expected Salary	20-21K	Availability	ASAP
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A. IS THE APPLICANT PREPARED FOR THE INTERVIEW? PRESENTABLE YES NO AVERAGE

B. COMMUNICATION SKILLS EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

COMPREHENSION SKILLS EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

C. WORK EXPERIENCE (Latest 3)

EMPLOYER	EMPLOYMENT DATE	ACCOUNT	ALL-IN SALARY	REASON FOR LEAVING
Next Stop Storage (BPO)	November 2023-July 2024	Logistics Customer Service Coordinator	25K -per week	Client Filed Bankruptcy
Aribnb (BPO)	May 2021-November 2023	Airbnb Property Management Specialist	18-19K Per week	Client prefer all employees living in the states
Support Save (BPO)	April 2020-May 2021	Microsoft	22-23K	Company moved to Cagayan

HR Interview

Interviewer: Angellie	Date Interviewed: 09/11/2024
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Remarks:

Good tone of voice and can express well

College Graduate w/ no plans to pursue his studies ; Residing in Mandaue w/ family; Has 1 kid(8 years old)--someone can take care of his kid---Single dad; BPO since 2012 and WFH since 2021 --willing to start from scratch; Looking for WOS job and a stable company since for the past year his WFH job is not stable enough and his government contributions was not paid as well; iPloy> heard good feedback about the company--refrred>JESSOPH DAPITON ; Stated his attendance is good; WOS ok; ok with SS(regardless of the time); PEME ok; Can start ASAP

Result **Passed** **Failed**

OM/OD Interview

Interviewer: Angelo	Date Interviewed: 08/11/2024
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Remarks:

Comms 6/10 Okay comms, can communicate well, Good tone of voice, VA for 6 years, BPO 5-6 years CSR role, Good personality, prefers a WOS setup, Has a healthcare account experience - prior auth and medications. Looking for a long term commit, assures commitment. Aims to climb the corporate ladder, can start asap.

Result	<input type="checkbox"/> Passed	<input type="checkbox"/> Failed
<input type="checkbox"/> Keep in Pool (Ben)	<input type="checkbox"/> Keep-in-pool (Initial interview and OM/DM interview)	<input type="checkbox"/> No Show