

## INTERVIEW ASSESSMENT FORM

DATE TODAY: 16/11/2024

Do you have any travel plans? <b>No</b>	If yes, where?	N/A
Expected date of travel: <b>N/A</b>	Purpose:	<b>N/A</b>
Do you have a pending case? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, what kind of case:	<b>N/A</b>

Applicant's Complete Name:	Cassandra Paulene Berador	Nickname:	Cassy
Position Applied	CSR - Voice	Marital Status	Single
No. of Kids:	0	Age	19

**Source of Application:**

<input type="checkbox"/> WALK-IN	<input checked="" type="checkbox"/> FACEBOOK	<input type="checkbox"/> JOBSTREET	<input type="checkbox"/> MYNIMO	<input type="checkbox"/> REFERRAL pls. specify the name:Text here.	<input type="checkbox"/> OTHERS: Text here
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**Please use this form as a guide to assess or evaluate the applicant's qualifications for employment.**

Typing Test	WPM	51	Accuracy	97	<input checked="" type="checkbox"/> Pass <input type="checkbox"/> Fail	Expected Salary	21k-24k	Availability	ASAP
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**A. IS THE APPLICANT PREPARED FOR THE INTERVIEW?**       PRESENTABLE       YES       NO       AVERAGE

**B. COMMUNICATION SKILLS**       EXCELLENT       SATISFACTORY       NEEDS IMPROVEMENT

**COMPREHENSION SKILLS**       EXCELLENT       SATISFACTORY       NEEDS IMPROVEMENT

**C. WORK EXPERIENCE (Latest 3)**

EMPLOYER	EMPLOYMENT DATE	ACCOUNT	ALL-IN SALARY	REASON FOR LEAVING
Amazon (BPO)	Jul 2024-Aug 2024 (1 month)	Retail	24.5k	Seasonal account > was not able to reach target on her last week of training
N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A

**HR Interview**

Interviewer:	Nina	Date Interviewed:	15/11/2024
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**Remarks:**

ok tone, soft-spoken, can converse, minor pronunciation and grammar errors, minor fillers

- has 3 siblings, youngest; currently residing in Talisay with family
- mom > housewife; dad > electrician, recently got into an accident which resulted to arm dislocation and surgery; siblings > 2 are working and have their own families, 1 is a working student
- college level (May 2024); not enrolled and doesn't think she can continue bc of her father's accident who's currently not working; her focus is to have a stable job
- with Amazon, she was awarded with the highest CCXOS during her 3rd week of training; however, on the her last week, she was not able to pass the metrics; though she didn't plan to leave the company, she assured that she will do her best while working here so that it won't happen again and will continue to grow professionally
- after Aug 2024, she was helping and spending time with her family and started to workout to keep herself busy
- why bpo > respectable job, her brothers also work in bpo, fastest growing industry, many opportunities, career growth
- why iploy > her close relative used to work here and heard good feedback - shift is consistent, work-life balance, fixed weekends off
- long term plan > grow with the company, stay for a long time
- what to expect > do her best, give better and positive experience to customers, willing to learn about the company
- no attendance issues; no medical conditions
- willing to undergo PEME once hired
- open to graveyard shift and any changes in work schedule (regardless of time)

**Result**       **Passed**       **Failed**

**OM/OD Interview**

Interviewer:	Angelo	Date Interviewed:	16/11/2024
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Remarks:

Comms 5.5/10 Okay comms, 1 month bpo experience, good tone of voice, currently not enrolled and no plans to pursue studies, looking for a stable job where she can support her family financially, She knew someone who used to work here and heard great feedbacks, claims no issues with attendance and can start asap.

<b>Result</b>	<input checked="" type="checkbox"/> <b>Passed</b>	<input type="checkbox"/> <b>Failed</b>
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<input type="checkbox"/> <b>Keep in Pool (Ben)</b>	<input type="checkbox"/> <b>Keep-in-pool (Initial interview and OM/DM interview)</b>	<input type="checkbox"/> <b>No Show</b>
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