



BIR Form No.
2316

Certificate of Compensation Payment/Tax Withheld



2316 01/18ENC5

January 2018 (ENC5)

For Compensation Payment With or Without Tax Withheld

Fill in all applicable spaces. Mark all appropriate boxes with an "X"

<p>1 For the Year (YYYY) 2022</p> <p>Part I - Employee Information</p> <p>3 TIN 392 828 126 0000</p> <p>4 Employee's Name (Last Name, First Name, Middle Name) OMBOY, JENNY LANGOMEZ</p> <p>5 RDO Code 080</p> <p>6 Registered Address PUROK 6 LANGIN RONDA CEBU</p> <p>6A Zip Code</p> <p>6B Local Home Address</p> <p>6C Zip Code</p> <p>6D Foreign Address</p> <p>6E Zip Code</p> <p>7 Date of Birth (MM/DD/YYYY) 07 01 1995</p> <p>8 Telephone Number</p> <p>9 Statutory Minimum Wage rate per day 435.00</p> <p>10 Statutory Minimum Wage rate per month 11,346.25</p> <p>11 <input checked="" type="checkbox"/> Minimum Wage Earner whose compensation is exempt from withholding tax and not subject to income tax</p> <p>Part II - Employer Information (Present)</p> <p>12 Taxpayer 475 406 786 0000</p> <p>13 Employer's Name ST JOHN PAUL II COGNITION SCHOOL INC</p> <p>14 Registered Address M SANCHEZ ST ALANG ALANG MANDAUE CITY</p> <p>14A Zip Code 6014</p> <p>15 Type of Employer <input type="checkbox"/> Main Employer <input type="checkbox"/> Secondary Employer</p> <p>Part III - Employer Information (Previous)</p> <p>16 TIN</p> <p>17 Employer's Name</p> <p>18 Registered Address</p> <p>18A Zip Code</p> <p>Part IVA - Summary</p> <p>19 Gross Compensation Income from Present Employer (Sum of Items 38 and 50) 48,428.11</p> <p>20 Less: Total Non-Taxable/Exempt Compensation Income from Present Employer (From Item 36) 48,428.11</p> <p>21 Taxable Compensation Income from Present Employer (Item 19 Less Item 20) (From Item 50) 0.00</p> <p>22 Add: Taxable Compensation Income from Previous Employer, if applicable 0.00</p> <p>23 Gross Taxable Compensation Income (Sum of Items 21 and 22) 0.00</p> <p>24 Tax Due 0.00</p> <p>25 Amount of Taxes Withheld</p> <p>25A Present Employer 0.00</p> <p>25B Previous Employer 0.00</p> <p>26 Total Amount of Taxes Withheld as adjusted (Sum of Items 25A and 25B) 0.00</p>	<p>2 For the Period From (MM/DD) 08 19 To (MM/DD) 12 31</p> <p>Part IV-B Details of Compensation Income and Tax Withheld from Present Employer</p> <p>A. NON-TAXABLE/EXEMPT COMPENSATION INCOME</p> <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th>Item</th> <th>Description</th> <th>Amount</th> </tr> </thead> <tbody> <tr><td>27</td><td>Basic Salary (including the exempt P250,000 & of the Statutory Minimum Wage of the MWE)</td><td>42,315.17</td></tr> <tr><td>28</td><td>Holiday Pay (MWE)</td><td>0.00</td></tr> <tr><td>29</td><td>Overtime Pay (MWE)</td><td>0.00</td></tr> <tr><td>30</td><td>Night Shift Differential (MWE)</td><td>0.00</td></tr> <tr><td>31</td><td>Hazard Pay (MWE)</td><td>0.00</td></tr> <tr><td>32</td><td>13th Month Pay and Other Benefits (maximum of P90,000)</td><td>3,162.94</td></tr> <tr><td>33</td><td>De Minimis Benefits</td><td>0.00</td></tr> <tr><td>34</td><td>SSS, GSIS, PHIC & Pag-ibig Contributions and Union Dues (Employee share only)</td><td>2,950.00</td></tr> <tr><td>35</td><td>Salaries & Other Forms of Compensation</td><td>0.00</td></tr> <tr><td>36</td><td>Total Non-Taxable/Exempt Compensation Income (Sum of Items 27 to 35)</td><td>48,428.11</td></tr> </tbody> </table> <p>B. TAXABLE COMPENSATION INCOME REGULAR</p> <table border="1" style="width:100%; border-collapse: collapse;"> <tbody> <tr><td>37</td><td>Basic Salary</td><td>0.00</td></tr> <tr><td>38</td><td>Representation</td><td></td></tr> <tr><td>39</td><td>Transportation</td><td></td></tr> <tr><td>40</td><td>Cost of Living Allowance (COLA)</td><td></td></tr> <tr><td>41</td><td>Fixed Housing Allowance</td><td></td></tr> <tr><td>42</td><td>Others (Specify)</td><td></td></tr> <tr><td>42A</td><td></td><td>0.00</td></tr> <tr><td>42B</td><td></td><td></td></tr> </tbody> </table> <p>SUPPLEMENTARY</p> <table border="1" style="width:100%; border-collapse: collapse;"> <tbody> <tr><td>43</td><td>Commission</td><td></td></tr> <tr><td>44</td><td>Profit Sharing</td><td></td></tr> <tr><td>45</td><td>Fees including Director's Fees</td><td></td></tr> <tr><td>46</td><td>Taxable 13th Month Pay Benefits</td><td>0.00</td></tr> <tr><td>47</td><td>Hazard Pay</td><td></td></tr> <tr><td>48</td><td>Overtime Pay</td><td></td></tr> <tr><td>49</td><td>Others (Specify)</td><td></td></tr> <tr><td>49A</td><td></td><td></td></tr> <tr><td>49B</td><td></td><td></td></tr> <tr><td>50</td><td>Total Taxable Compensation Income (Sum of Items 37 and 49B)</td><td>0.00</td></tr> </tbody> </table>	Item	Description	Amount	27	Basic Salary (including the exempt P250,000 & of the Statutory Minimum Wage of the MWE)	42,315.17	28	Holiday Pay (MWE)	0.00	29	Overtime Pay (MWE)	0.00	30	Night Shift Differential (MWE)	0.00	31	Hazard Pay (MWE)	0.00	32	13th Month Pay and Other Benefits (maximum of P90,000)	3,162.94	33	De Minimis Benefits	0.00	34	SSS, GSIS, PHIC & Pag-ibig Contributions and Union Dues (Employee share only)	2,950.00	35	Salaries & Other Forms of Compensation	0.00	36	Total Non-Taxable/Exempt Compensation Income (Sum of Items 27 to 35)	48,428.11	37	Basic Salary	0.00	38	Representation		39	Transportation		40	Cost of Living Allowance (COLA)		41	Fixed Housing Allowance		42	Others (Specify)		42A		0.00	42B			43	Commission		44	Profit Sharing		45	Fees including Director's Fees		46	Taxable 13th Month Pay Benefits	0.00	47	Hazard Pay		48	Overtime Pay		49	Others (Specify)		49A			49B			50	Total Taxable Compensation Income (Sum of Items 37 and 49B)	0.00
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I/we declare, under the penalties of perjury, that this certificate has been made in good faith, verified by us, and to the best of my/our knowledge and belief, is true and correct pursuant to the provisions of the National Internal Revenue Code, as amended, and the regulations issued under authority thereof. Further, I/we give my/our consent to the processing of my/our information as contemplated under the "Data Privacy Act of 2012" (R.A. No. 10173) for legitimate and lawful purposes.

51 **ABEGAIL VIDAL**
Present Employer's Authorized Agent Signature Over Printed Name
Date Signed **01 20 2023**

CONFORME:

52 **JENNY LANGOMEZ OMBOY**
Employee Signature Over Printed Name
Date of Issue **01 07 2023**

CTC/Valid ID No. of Employee **06255314** Place of Issue **Mandaue City** Amount Paid, if CTC **141.00**

To be accomplished under substituted filing

I declare, under the penalties of perjury, that the information herein stated are reported under BIR Form No. 1604-C which has been filed with the Bureau of Internal Revenue.

53 **ABEGAIL VIDAL**
Present Employer's Authorized Agent Signature Over Printed Name (Head of Accounting/ Human Resource or Authorized Representative)

I declare, under the penalties of perjury that I am qualified under substituted filing of Income Tax Returns (BIR Form No. 1700), since I received purely compensation income from only one employer in the Philippines for the calendar year; that taxes have been correctly withheld by my employer (tax due equals tax withheld); that the BIR Form No. 1604-C filed by my employer to the BIR shall constitute as my income tax return; and that BIR Form No. 2316 shall serve the same purpose as if BIR Form No. 1700 has been filed pursuant to the provisions of Revenue Regulations (RR) No. 3-2002, as amended.

54 **JENNY LANGOMEZ OMBOY**
Employee Signature Over Printed Name