

INTERVIEW ASSESSMENT FORM

DATE TODAY: 18/11/2024

Do you have any travel plans? No	If yes, where?	N/A
Expected date of travel: N/A	Purpose:	N/A
Do you have a pending case? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, what kind of case:	N/A

Applicant's Complete Name:	Jaykee Bahinting	Nickname:	"Jake"
Position Applied	CSR-Voice	Marital Status	Single
No. of Kids:	0	Age	33

Source of Application:

<input type="checkbox"/> WALK-IN	<input type="checkbox"/> FACEBOOK	<input type="checkbox"/> JOBSTREET	<input checked="" type="checkbox"/> MYNIMO	<input type="checkbox"/> REFERRAL pls. specify the name:Text here.	<input type="checkbox"/> OTHERS: Text here
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Please use this form as a guide to assess or evaluate the applicant's qualifications for employment.

Typing Test	WPM	38	Accuracy	98	<input checked="" type="checkbox"/> Pass <input type="checkbox"/> Fail	Expected Salary	23-25k	Availability	ASAP
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A. IS THE APPLICANT PREPARED FOR THE INTERVIEW? PRESENTABLE YES NO AVERAGE

B. COMMUNICATION SKILLS EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

COMPREHENSION SKILLS EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

C. WORK EXPERIENCE (Latest 3)

EMPLOYER	EMPLOYMENT DATE	ACCOUNT	ALL-IN SALARY	REASON FOR LEAVING
Citibank (non bpo)	Aug 2022-April 2023 (8 months)	Telephone Banker	33k	They went back here in Cebu with his Mom
Teleperformance (bpo)	May 2021-June 2022 (1 year)	Expedia Chase	24k	Need to be with his mom and they went to Manila for his mom's medication
QBE GSSC (bpo)	June 2018-Dec 2019 (1 year and 6 months)	Insurance	21k	Personal Matter

HR Interview

Interviewer: Bless	Date Interviewed: 18/11/2024
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Remarks:

- Can converse in English with few fillers and grammatical errors, but manageable and was able to express himself.
- Citibank: They went to Manila last 2022 for his mom's medications and they decided to go back here in Cebu. When they get back here, he had a small business selling some clothes and soap, earning 7-13k and it was not enough for him and he was looking for a stable job.
- Manila: he mentioned that he has no plans to go back there since the cost of living is very expensive and very traffic unlike here in Cebu.
- Expected salary is 23-25k (all-in package), he mentioned that he is good with our offer since he is looking for a stable job.
- Currently residing in Talisay with his mom. Youngest with 2 siblings (1 works as a Philippine Army and the other 1 is working abroad in Canada), mother: senior citizen, father: passed away.
- Claims no attendance issues. Heard about our hiring through mynimo with great feedback and she sees himself working here for a long term since he aims for a higher position once he gets hired.
- Amenable to WOS and can start ASAP.

Result	<input checked="" type="checkbox"/> Passed	<input type="checkbox"/> Failed
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OM/OD Interview

Interviewer: Ramelyn	Date Interviewed: 18/11/2024
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Remarks:

- com skills: 5.5/10 with 69mons of BPO experience (5yrs ++)
- personality: good in convincing people; loves to sing and dance; used to perform even before his college days; family oriented
- college grad: HRM; this is his choice but his father wanted him to take up Nursing but due to the location of the school, he decided to take HRM instead. He was able to relate his course to what a Customer Service Representative is doing.
- he is the youngest; eldest in Canada; another sibling is in PMA; father died due to Diabetis; mother is with him
- he used to join beauty contests and singing contest
- mom got sick (2022) so he was forced to stop working to take care of her. After the treatment, they decided to come back to Cebu.
- why iPloy: he is aspiring to get a higher role someday. Now that his mom is getting better, he wanted to focus again to his career.
- can start asap

Result	<input checked="" type="checkbox"/> Passed	<input type="checkbox"/> Failed
<input type="checkbox"/> Keep in Pool (Ben)	<input type="checkbox"/> Keep-in-pool (Initial interview and OM/DM interview)	<input type="checkbox"/> No Show