

INTERVIEW ASSESSMENT FORM

DATE TODAY: November 16, 2024

Do you have any travel plans? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		If yes, where?	n/a
Expected date of travel:	N/A	N/A	Purpose: N/A
Do you have a pending case? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		If yes, what kind of case:	n/a

Applicant's Complete Name:		Jane Karen Bani		Nickname	"Karen"		
Position Applied	CSR-Voice Role	Marital Status	Single	No. of Kids:	0	Age	26

Source of Application

<input type="checkbox"/> WALK-IN	<input type="checkbox"/> FACEBOOK	<input type="checkbox"/> JOBSTREET	<input type="checkbox"/> MYNIMO	<input type="checkbox"/> REFERRAL pls. specify the name:	<input checked="" type="checkbox"/> OTHERS: Job Fair
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Please use this form as a guide to assess or evaluate the applicant's qualifications for employment.

Typing Test	WPM	35	Accuracy	98	<input checked="" type="checkbox"/> Pass <input type="checkbox"/> Fail	Expected Salary	16-17k	Availability	ASAP
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A. IS THE APPLICANT PREPARED FOR THE INTERVIEW?

PRESENTABLE YES NO AVERAGE

B. COMMUNICATION SKILLS

EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

COMPREHENSION SKILLS

EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

C. WORK EXPERIENCE (Latest 3)

EMPLOYER	EMPLOYMENT DATE	ACCOUNT	ALL-IN SALARY	REASON FOR LEAVING
Teleperformance (bpo)	March 2024-Oct 2024	Homesecurity	15k	Need to go back home in their province and she was also looking for a better salary

HR Interview

Interviewer:	Bless	Date Interviewed:	November 16, 2024
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Remarks:

- Can converse in English with few grammatical errors, but manageable and was able to express herself.
- Her expected salary is 16-17k (all-in) 15-16k (basic).
- Mickey Shop (Jan 2024-Feb 2024): she works as a Sales Lady and earning 300/a day or 6k per month for a part time job. She left due to relocation here in Cebu.
- Rechiel Hotel and Restaurant (April 2018-Dec 2018): she works as a housekeeper and it's a part time job. She left her previous job due to a conflict in the schedule of her studies.
- Originally from Zamboanga, residing alone in Mabolo. She had a total of 8 siblings from her mother's side and father's side. She is the middle child among 3 siblings, while on her father's side she had 5 siblings.
- College Graduate, has no plans to pursue her degree since there are only few opportunities and it's very hard to apply. She decided to venture her career in the bpo due to lots of opportunities and pays a higher salary.
- Claims no attendance issues. Heard great feedback about iPloy in facebook and she sees herself working here for a long term. Okay with PEME once she gets hired here.
- Amenable to start ASAP and okay WOS.

Result



Passed



Failed

OM/OD Interview

Interviewer:	Angelo	Date Interviewed:	11/16/24
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Remarks:

Comms 5.5/10 Okay comms, 6 months bpo experience, csr – inbound. Looking for better compensation, well prepared for the interview, looks very pleasant and has positive attitude. Okay with healthcare account and start asap. Lives nearby the office, claims no issues with attendance and assures commitment.

Result



Passed



Failed

Keep in Pool (Ben)

Keep-in-pool (Initial interview and OM/DM interview)

No Show

