

INTERVIEW ASSESSMENT FORM

DATE TODAY: 20/11/2024

| | | |
|---|----------------------------|-----|
| Do you have any travel plans? No | If yes, where? | n/a |
| Expected date of travel: n/a | Purpose: | n/a |
| Do you have a pending case? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | If yes, what kind of case: | n/a |

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|----------------------------|----------------------|----------------|------------|
| Applicant's Complete Name: | Christal Leah Baisac | Nickname: | Christal |
| Position Applied | CSR-Voice | Marital Status | Single |
| No. of Kids: | n/a | Age | 22 yrs old |

Source of Application:

| | | | | | |
|----------------------------------|-----------------------------------|------------------------------------|---------------------------------|--|--|
| <input type="checkbox"/> WALK-IN | <input type="checkbox"/> FACEBOOK | <input type="checkbox"/> JOBSTREET | <input type="checkbox"/> MYNIMO | <input checked="" type="checkbox"/> REFERRAL pls. specify the name: 5195 Christine Baylosis | <input type="checkbox"/> OTHERS: Text here |
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Please use this form as a guide to assess or evaluate the applicant's qualifications for employment.

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| Typing Test | WPM | 37 | Accuracy | 95 | <input checked="" type="checkbox"/> Pass <input type="checkbox"/> Fail | Expected Salary | B: 15k P: 17k | Availability | Tonight |
|-------------|-----|----|----------|----|--|-----------------|------------------|--------------|---------|

A. IS THE APPLICANT PREPARED FOR THE INTERVIEW? PRESENTABLE YES NO AVERAGE

B. COMMUNICATION SKILLS EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

COMPREHENSION SKILLS EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

C. WORK EXPERIENCE (Latest 3)

| EMPLOYER | EMPLOYMENT DATE | ACCOUNT | ALL-IN SALARY | REASON FOR LEAVING |
|---------------------------|-------------------------------------|------------|---------------|---|
| Global Language (NON BPO) | June 2024- October 2024 4 months | ESL | 700/day | 4 months contract Did not renew to explore |
| Text here. | Text here. | Text here. | Text here. | Text here. |
| Text here. | Text here. | Text here. | Text here. | Text here. |

HR Interview

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|--------------|-------|-------------------|------------|
| Interviewer: | Hanna | Date Interviewed: | 20/11/2024 |
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Remarks:

Can work on site and has no problem working on a graveyard shift and shifting schedule. Okay with PEME.
 Christal is the middle child of three and is from Alegria and is residing now in Mabolo.
 Her older brother is currently working while studying, and her youngest sibling is still a student, making Christal the one who helps the family financially.
 Her mother passed away 6 years ago, and her father is a tricycle driver.
 Initially, Christal wanted to take Architecture, but after learning that most of the subjects were related to Mathematics, she changed her mind.
 At CTU Malabuyoc Campus, there were only three programs offered: Hospitality Management (HM), Information Technology (IT), and Education.
 Since Christal loves communication, she chose Education, although she has no plans to take the LET (Licensure Examination for Teachers) or become a teacher.
 She is interested in the BPO industry for better opportunities and believes this field will allow her to further develop her communication skills.
 She acknowledges that she was referred.
 Christal claims to have no medical conditions and is confident that she can work efficiently.

Result **Passed** **Failed**

OM/OD Interview

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| Interviewer: | Ramelyn | Date Interviewed: | 20/11/2024 |
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Remarks:

- com skills: 5.5/10
- mood-maker of her circle of friends; her friends love it when she is around; her strength is on communication skills
- she is comfortable with multi-tasking though it is not good sometimes as it drags her to finish tasks longer than expected (weakness)
- college grad: with Latin honor; during college, she wrote a lot of articles for the school-this is one of her passion (writing)
- her mother separated with the family for 6yrs now; she is living with her 2 brothers; father: a tricycle driver
- no plans to take up LET; her course is just an option what she had during pandemic; for her it is the closest to her passion in writing.
- can be a good addition to the company.

| | | |
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| Result | <input checked="" type="checkbox"/> Passed | <input type="checkbox"/> Failed |
|---------------|---|--|

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|--|--|---|
| <input type="checkbox"/> Keep in Pool (Ben) | <input type="checkbox"/> Keep-in-pool (Initial interview and OM/DM interview) | <input type="checkbox"/> No Show |
|--|--|---|