

INTERVIEW ASSESSMENT FORM

DATE TODAY: 19/11/2024

Do you have any travel plans? No	If yes, where?	n/a
Expected date of travel: n/a	Purpose:	n/a
Do you have a pending case? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, what kind of case:	n/a

Applicant's Complete Name:	Nathaniel Villaren	Nickname:	Nath
Position Applied	CSR-Voice	Marital Status	single
No. of Kids:	n/a	Age	23 yrs old

Source of Application:

<input type="checkbox"/> WALK-IN	<input checked="" type="checkbox"/> FACEBOOK	<input type="checkbox"/> JOBSTREET	<input type="checkbox"/> MYNIMO	<input type="checkbox"/> REFERRAL pls. specify the name:Text here.	<input type="checkbox"/> OTHERS: Text here
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Please use this form as a guide to assess or evaluate the applicant's qualifications for employment.

Typing Test	WPM	Text here.	Accuracy	Text here.	<input checked="" type="checkbox"/> Pass <input type="checkbox"/> Fail	Expected Salary	B: 16-17k P: 20k	Availability	11/20/24
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A. IS THE APPLICANT PREPARED FOR THE INTERVIEW? PRESENTABLE YES NO AVERAGE

B. COMMUNICATION SKILLS EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

COMPREHENSION SKILLS EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

C. WORK EXPERIENCE (Latest 3)

EMPLOYER	EMPLOYMENT DATE	ACCOUNT	ALL-IN SALARY	REASON FOR LEAVING
IU English Academy (NON BPO)	May 2024- November 2024; 6 months	ESL	11-12k	Wanted to explore.
Text here.	Text here.	Text here.	Text here.	Text here.
Text here.	Text here.	Text here.	Text here.	Text here.

HR Interview

Interviewer:	Hanna	Date Interviewed:	19/11/2024
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Remarks:
 Can work on site and has no problem working on a graveyard shift and shifting schedule. Okay with PEME.
 Nath is the second among four siblings and resides in Tisa with her family.
 Her mother is a sewer, while her father is an on-call laborer who does roof replacements, fixes gates, and works on other parts of houses.
 Her older brother is currently doing his OJT at a drafting company.
 Nath just graduated from college this year and is interested in working in the BPO industry because she believes it will help her develop her skills, particularly in multitasking.
 She plans to work in the BPO industry for five years.
 She is not referred, but a former classmate works here.
 She submitted her application through JobStreet but indicated in HubSpot that she heard about the company through Facebook, where she saw information about it.
 There are no medical conditions that we should be aware of.

Result Passed Failed

OM/OD Interview

Interviewer:	Ramelyn	Date Interviewed:	19/11/2024
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Remarks:
 - com skills: 5.5/10
 - loves to read; introvert; loves to watch movies; an active listener and can adopt easily
 - college grad: June 2024 graduated with Latin Honors
 - BEED - influenced by her family but deep inside she wants to take up journalism; havent thought about taking the board exam as the school did release the requirement; this is her dream, to pass the LET Exam; she thinks that teaching is not her passion.
 - 3 sibs; mother: dressmaker; father: laborer
 - claims that she is not a morning person so working in the graveyard shift is not hard.
 - Dysmenorrhea sometimes hits but it does not affect her daily living.

- can join asap.

Result	<input checked="" type="checkbox"/> Passed	<input type="checkbox"/> Failed
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<input type="checkbox"/> Keep in Pool (Ben)	<input type="checkbox"/> Keep-in-pool (Initial interview and OM/DM interview)	<input type="checkbox"/> No Show
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