

## INTERVIEW ASSESSMENT FORM

DATE TODAY: November 22, 2024

Do you have any travel plans?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	If yes, where?	n/a
Expected date of travel:	N/A	N/A	Purpose:	N/A
Do you have a pending case?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	If yes, what kind of case:	n/a

Applicant's Complete Name:	<b>Eduardo Aquiles</b>	Nickname	"Ed"
Position Applied	<b>CSR-Voice Role</b>	Marital Status	Married
No. of Kids:	<b>1</b>	Age	<b>31</b>

### Source of Application

<input type="checkbox"/> WALK-IN	<input checked="" type="checkbox"/> FACEBOOK	<input type="checkbox"/> JOBSTREET	<input type="checkbox"/> MYNIMO	<input type="checkbox"/> REFERRAL pls. specify the name:	<input checked="" type="checkbox"/> OTHERS:
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**Please use this form as a guide to assess or evaluate the applicant's qualifications for employment.**

Typing Test	WPM	<b>46</b>	Accuracy	<b>100</b>	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail	Expected Salary	<b>18k</b>	Availability	<b>ASAP</b>
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- A. IS THE APPLICANT PREPARED FOR THE INTERVIEW?**       PRESENTABLE       YES       NO       AVERAGE
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- B. COMMUNICATION SKILLS**       EXCELLENT       SATISFACTORY       NEEDS IMPROVEMENT`
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- C. COMPREHENSION SKILLS**       EXCELLENT       SATISFACTORY       NEEDS IMPROVEMENT
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- D. WORK EXPERIENCE (Latest 3)**

EMPLOYER	EMPLOYMENT DATE	ACCOUNT	ALL-IN SALARY	REASON FOR LEAVING
<b>Curogram</b> (bpo)	Oct 2021-February 2022 <b>(3-4month)</b>	Healthcare	12k	End of Contract
<b>Teletech</b> (bpo)	September 2020-July 2021 <b>(9 months)</b>	Verizon	19k	Wife gave birth to their first child
<b>FIS Global Solution</b> (bpo)	December 2019-March 2020 <b>(3 months)</b>	American Express	18k	Seasonal account

### HR Interview

Interviewer:	<b>Bless</b>	Date Interviewed:	November 20, 2024
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Remarks:

- Can converse in English with few grammatical errors, but manageable and was able to express herself.
- Teletech: he mentioned that after he resigned he tried to have a small business and was only earning 330/ per day or 5k in a month, but it is still not enough for him and for his family.
- Residing in Lahug with his family. Married with 1 kid (4 years old) wife: housewife. He mentioned that his wife can manage to look after their kid.
- Claims no attendance issues. Heard great feedback about iPloy in facebook and he sees himself working here for a long term. Okay with PEME once he gets hired here.
- Amenable to start ASAP and okay WOS.

**Result**       **Passed**       **Failed**

### OM/OD Interview

Interviewer:	Ramz	Date Interviewed:	
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Remarks:

- Com skills: 5/10
- Skills: loves to play basketball; weakness: his family
- College level: BSCoME – did not pursue due to financial problem and no plans to finish it.
- 3<sup>rd</sup> child; in the family; parents: housewife and taxi driver; wife: housewife; child: 4yrs old
- She was absent ones due to his wife being sick and he has to take care of their child;
- Gap: He has a small business in their barangay together with his parents
- He kinda mixed up the dates on his resume reason why I have to correct the information provided by the recruiter. According to him, he was kinda nervous as it was a long time ago that he was being interviewed by someone for a job.
- He has a lot to improve in his communication skills but he can be good at time in time with proper training as he has the right attitude for it.

<b>Result</b>	<input checked="" type="checkbox"/>	<b>Passed</b>	<input type="checkbox"/>	<b>Failed</b>
<input type="checkbox"/> <b>Keep in Pool (Ben)</b>	<input type="checkbox"/> <b>Keep-in-pool (Initial interview and OM/DM interview)</b>			<input type="checkbox"/> <b>No Show</b>

