

## INTERVIEW ASSESSMENT FORM

DATE TODAY: 25/11/2024

Do you have any travel plans? <span style="float: right;">No</span>	If yes, where?	n/a
Expected date of travel: n/a	Purpose:	n/a
Do you have a pending case? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, what kind of case:	n/a

Applicant's Complete Name:	Jehiel Payao	Nickname:	Jey
Position Applied	CSR- Voice	Marital Status	Single
No. of Kids:	n/a	Age	28

**Source of Application:**

<input type="checkbox"/> WALK-IN	<input checked="" type="checkbox"/> FACEBOOK	<input type="checkbox"/> JOBSTREET	<input type="checkbox"/> MYNIMO	<input type="checkbox"/> REFERRAL pls. specify the name:Text here.	<input type="checkbox"/> OTHERS: Text here
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**Please use this form as a guide to assess or evaluate the applicant's qualifications for employment.**

Typing Test	WPM	Text here.	Accuracy	Text here.	<input checked="" type="checkbox"/> Pass <input type="checkbox"/> Fail	Expected Salary	B: 23-24k P: 25k	Availability	ASAP
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**A. IS THE APPLICANT PREPARED FOR THE INTERVIEW?**  PRESENTABLE  YES  NO  AVERAGE

**B. COMMUNICATION SKILLS**  EXCELLENT  SATISFACTORY  NEEDS IMPROVEMENT

**COMPREHENSION SKILLS**  EXCELLENT  SATISFACTORY  NEEDS IMPROVEMENT

**C. WORK EXPERIENCE (Latest 3)**

EMPLOYER	EMPLOYMENT DATE	ACCOUNT	ALL-IN SALARY	REASON FOR LEAVING
Optum (BPO)	November 10, 2023 – July 27, 2024; 7 months	Healthcare- Pre Authorization	B: 23k P: 25k	Dad had diabetes and needed to attend to him. He has exhausted all the VTOS and PTOS.
Omega (BPO)	December 14, 2020 – September 22, 2023; 2 yrs	Docu Tap	B: 18k P: 19, 500	Floating status to be reprofiled. Acct was dissolved. Cant wait to be reprofiled.
Text here.	Text here.	Text here.	Text here.	Text here.

**HR Interview**

Interviewer:	Hanna	Date Interviewed:	21/11/2024
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Remarks:  
 Can work on site and has no problem working on a graveyard shift and shifting schedule. Okay with PEME.  
 Jey is the 5th of 7 siblings.  
 He is from Dumanjug but is currently staying in Mabolo.  
 His mother is an entrepreneur, and his father is a pastor.  
 Jey is a college graduate with a degree in Information Technology.  
 He assures that he can work efficiently now, as his brother can look after their father since returning from the Netherlands.  
 He claims to have no medical issues and can work effectively.  
 He was able to express himself clearly during the interview and demonstrated a good attitude.

<b>Result</b>	<input checked="" type="checkbox"/> <b>Passed</b>	<input type="checkbox"/> <b>Failed</b>
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**OM/OD Interview**

Interviewer:	Iris	Date Interviewed:	25/11/2024
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Remarks:  
 Comms: BPO exp: 2 years & 7 months (Docu Tap, Healthcare - Pre-Authorization) - Learned about iPloy while working at Omega through a Facebook job posting. - Heard positive feedback from friends about iPloy, citing competitive salaries and a great working environment, with a particular interest in joining a healthcare account. - From August to November 2024, he took a break to care for his father, who was hospitalized for two months. - Family background: Eldest sibling is in Mindanao, the second is married and working in Amsterdam, the third is an OFW in Dubai, the fourth is in Kuwait, the sixth stays at home in Dumanjug, and the youngest is a 15-year-old student. He is the fifth child in the family. - Currently residing alone in Cabantan Luz at his late grandmother's/father's house. - Decided to re-enter the workforce as his father has recovered and is now staying in Dumanjug. - Parents are separated. - Previously worked as a layout designer in Dumanjug, Cebu, but transitioned to being an agent for better salary opportunities. - Described himself as determined and goal-oriented, with a strong desire to succeed. He is committed to doing his best, sharing his skills and knowledge with his future employer. -

Assures good attendance, adherence to protocols, and quality of work, and intends to stay with the company as long as needed. - Expected salary: PHP 24K–25K (all-in). - Available to start immediately.

<b>Result</b>	<input checked="" type="checkbox"/> <b>Passed</b>	<input type="checkbox"/> <b>Failed</b>
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<input type="checkbox"/> <b>Keep in Pool (Ben)</b>	<input type="checkbox"/> <b>Keep-in-pool (Initial interview and OM/DM interview)</b>	<input type="checkbox"/> <b>No Show</b>
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