

Roberto B. Caballero Jr.
Zone 2 #821 Rabaya St. Purok Mabini,
Tabunoc Talisay City Cebu

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iPloy-Cebu

16th Floor, One Montage, Archbishop Reyes
Cebu City , Cebu City

To the Management,

I am writing to inform you of my intention to resign from my assigned post as Authorization Specialist at iPloy – Cebu, effective immediately.

It has been an exhilarating experience for me for the past 5 months that I have been a part of your company. I have decided to resign as I have been offered a much better opportunity alongside with a favorable working set-up.

I appreciate the opportunities you gave me during my time at iPloy – Cebu. Please let me know what assistance I can offer as I leave my employment at your company. I hope we can stay in touch moving forward for a smoother transition.

Thank you



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