

Joseph Robel
Customer Service Representative (Initial Auth Dept.)
iPloy Cebu
03/11/2025

Dear, HR Department and Management.

I hope this message finds you well. I am writing to formally resign from my position as Customer Service Representative at iPloy, with my last working day being 03/06/2025.

A unique opportunity to work overseas has presented itself, and after careful consideration, I've decided that this is an opportunity I do not want to let slip away. This decision was not made lightly, as I have valued my time here at iPloy and have greatly appreciated the chance to grow professionally alongside such a dedicated team.


I want to express my sincere gratitude to you and the entire team for the support, collaboration, and experiences I've gained during my time with the company. It's been a pleasure working here, and I will always look back on this time fondly.

Please let me know how I can assist with the transition process, and I will do my best to ensure a smooth handover of my responsibilities.

Thank you once again for everything. I wish iPloy continued success in the future.

Warm regards,

Joseph Robel

A handwritten signature in black ink, appearing to read 'Joseph Robel', with a large, stylized flourish at the end.