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December 12, 2025

iPloy
9th Floor, Ayala Center Cebu
Tower, Bohol Street, Cebu Business
Park, Cebu City, 6000

Dear Mr. Quinal

I am writing this letter as notice of my resignation from the position of Customer Service Representative at iPloy for educational purposes. I tried my best to convince my Dean to have my OJT here in iPloy so that I can still continue and work in iPloy with the credits of my OJT hours. Unfortunately the Dean did not approve my request because it is not aligned to my course. So I have decided to pursue another opportunity in a different company that will align my course. It was really unexpected because I just received the notice from the dean earlier today. Please accept this letter as my official notice of immediate resignation as of today December 15, 2025.

It was a great experience and memories here in this company. I enjoyed working with my old and new team even if I only have a short time with them since I was reprofiled. I would be very thankful to this company for all the growth opportunities that I got here.

I will be more happy to offer my assistance that is required of me during this period to make the transaction smoother. I wish you and the company the very best moving forward.

Sincerely,



Christian Beceril