

INTERVIEW ASSESSMENT FORM

DATE TODAY: 12/2/2024

Do you have any travel plans?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, where?
Expected date of travel:		Purpose:
Do you have a pending case?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, what kind of case:

Applicant's Complete Name:	Joanah Patindol	Nickname:	Joanah
Position Applied	CSR-Voice	Marital Status	Single
		No. of Kids:	0
		Age	25

Source of Application:

<input type="checkbox"/> WALK-IN	<input type="checkbox"/> FACEBOOK	<input type="checkbox"/> JOBSTREET	<input checked="" type="checkbox"/> MYNIMO	<input type="checkbox"/> REFERRAL	<input type="checkbox"/> OTHERS:
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Please use this form as a guide to assess or evaluate the applicant's qualifications for employment.

Typing Test	WPM	46	Accuracy	98	<input checked="" type="checkbox"/> Pass <input type="checkbox"/> Fail	Expected Salary	22k+ basic 25k p	Availability	ASAP
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A. IS THE APPLICANT PREPARED FOR THE INTERVIEW? PRESENTABLE YES NO AVERAGE

B. COMMUNICATION SKILLS EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

COMPREHENSION SKILLS EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

C. WORK EXPERIENCE (Latest 3)

EMPLOYER	EMPLOYMENT DATE	ACCOUNT	ALL-IN SALARY	REASON FOR LEAVING
Amazon Operation Services (BPO)	July - October 2024 3 months	retail	21k basic; 24,500k all in	Seasonal account
dobe export international inc (non bpo)	January 2020 - June 2024 4 years and 5 months	Accounting Staff and HR Generalist	18k basic; 20k all in	she's seeking career growth and exploring another industry
joseon motors company (non bpo)	July 2019 - December 2019 5 months	billing staff;	12k	company closed

HR Interview

Interviewer:	Trina	Date Interviewed:	11-5-24
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Remarks:

- can work onsite> okay with any working schedule (regardless of the time)> willing to undergo PEME
- lots of fillers; few wrong pronunciations; few grammatical errors
- residing in general Maxilom, kamputhaw; renting alone> graduated BSMA; 25 y/o; youngest among 5 siblings> family: mom> maid; father> deceased
- she choose to venture bpo because of better compensation
- found iploy at mynimo; claims that she has plans on staying long term in iPloy if given the chance
- claims to have no attendance issues; no plans on traveling; no pending cases; no pending clearances from previous company
- medical illness: PCOS (at its early stage) - no medications

Result Passed Failed

OM/OD Interview

Interviewer:	Iris	Date Interviewed:	December 2, 2024
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Comms: 5/10

BPO exp: 3 months (Retail)

- Discovered the hiring opportunity on Mynimo.
- Interested in iPloy because of the 50k Sign-On Bonus and aspires to develop her skills in the CSR field.
- A college graduate with a degree in BSMA.
- Originally from Asturias, now renting in Kamputhaw, Cebu City.
- Aims to enhance her skills in CSR while exploring opportunities in other industries.
- Open to staying longer in the company if the environment is positive and the benefits, especially the HMO, are favorable. She values the opportunity to access HMO, which was not available in her previous companies.
- Describes herself as patient, understanding, and adaptable to changes.

- Acknowledges the need to improve her communication skills but is committed to growth and development. She already possesses good communication skills and is open to further enhancing them.
- Comes from a modest background: her mother is a maid, her father is deceased, and she is the youngest of five siblings. Her eldest sibling is an OFW, the second is employed, the third is a housewife, and the fourth works as a warehouseman.
- Has a strong attendance record and adheres to company standards.
- Plans to utilize her patience and empathy to deliver excellent customer service.
- A positive thinker, good team player, and maintains strong relationships with colleagues.
- Maintained a good record in her previous company. While her physical demeanor may appear strict, she is friendly, talkative, and approachable among her peers.
- Expected Salary 25k Package, if lesser can accept since her experience is
- ASAP

Result	<input checked="" type="checkbox"/>	Passed	<input type="checkbox"/>	Failed
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<input type="checkbox"/> Keep in Pool (Ben)	<input type="checkbox"/> Keep-in-pool (Initial interview and OM/DM interview)	<input type="checkbox"/> No Show
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