

INTERVIEW ASSESSMENT FORM

DATE TODAY: 30/11/2024

Do you have any travel plans? No	If yes, where?	n/a
Expected date of travel: n/a	Purpose:	n/a
Do you have a pending case? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, what kind of case:	n/a

Applicant's Complete Name:	Jurgen Letada	Nickname:	Jurgen
Position Applied	CSR- Voice	Marital Status	Single
No. of Kids:	1	Age	27 yrs old

Source of Application:

<input type="checkbox"/> WALK-IN	<input type="checkbox"/> FACEBOOK	<input type="checkbox"/> JOBSTREET	<input checked="" type="checkbox"/> MYNIMO	<input type="checkbox"/> REFERRAL pls. specify the name:Text here.	<input type="checkbox"/> OTHERS: Text here
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Please use this form as a guide to assess or evaluate the applicant's qualifications for employment.

Typing Test	WPM	41	Accuracy	100	<input checked="" type="checkbox"/> Pass <input type="checkbox"/> Fail	Expected Salary	Text here.	Availability	ASAP
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A. IS THE APPLICANT PREPARED FOR THE INTERVIEW? PRESENTABLE YES NO AVERAGE

B. COMMUNICATION SKILLS EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

COMPREHENSION SKILLS EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

C. WORK EXPERIENCE (Latest 3)

EMPLOYER	EMPLOYMENT DATE	ACCOUNT	ALL-IN SALARY	REASON FOR LEAVING
Concentrix (BPO)	June 19, 2023- October 18, 2024; 1 yr and 3 months	Intuit	B: 18, 500 P: 25k	Better compensation since he has a child to support
Qualfon (BPO)	June 2022-December 2022; 6 months	Telco- Straight Talk	B: 14, 500 P: 18k	Did not passed the probationary period since he did not passed the metrics (AHT)
Bánh Mì (NON BPO)	June 2021- June 2022; 1 yr	All-around employee	15-20k	He wanted to work in the BPO industry.

HR Interview

Interviewer:	Hanna	Date Interviewed:	30/11/2024
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Remarks:
Can wos and okay with PEME.
Fifth among six children.
Mother is a housewife; father is deceased.
Residing in Consolacion with his own family; has a 3-year-old daughter.
His partner is unemployed and a full-time mom, so he is confident about the welfare of their child.
Previous Experience:
CNX: Front-line support. Payroll tax support (Back office).
GAP: 2-3 months; was trying to start a food business. Did not work well.
No medical conditions.
Excellent attendance with previous employers.

Result Passed Failed

OM/OD Interview

Interviewer:	Iris	Date Interviewed:	02/12/2024
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Remarks:
Comms:5/10
BPO experience: Almost 2 years (Telco, Intuit)

- Learned about the job opening through Mynimo.
- Interested in the position due to the compensation and benefits offered.
- Was unemployed from January 2022 to June 2023 (6 months), during which he attempted to find WFH opportunities but was unsuccessful. Instead, he managed a small sari-sari store business.
- Owns a motorcycle for convenient transportation.
- Graduated from Senior High School in 2018 but did not pursue college due to financial constraints.

- Has one child, and his live-in partner, who is a housewife, will take care of their child.
- Currently resides with his own family.
- Assures good attendance and performance, confident that he will be a valuable addition to the team.
- Flexible and adaptable to changes, willing to go above and beyond in his role.
- Demonstrates strong active listening skills.
- Salary expectation: ₱18,500 basic pay; all-in ₱25,000 but open to any offer.
- Available to start immediately.

Result	<input checked="" type="checkbox"/> Passed	<input type="checkbox"/> Failed
<input type="checkbox"/> Keep in Pool (Ben)	<input type="checkbox"/> Keep-in-pool (Initial interview and OM/DM interview)	<input type="checkbox"/> No Show