

INTERVIEW ASSESSMENT FORM

DATE TODAY: 02/12/2024

Do you have any travel plans? No	If yes, where?	N/A
Expected date of travel: N/A	Purpose:	N/A
Do you have a pending case? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, what kind of case:	N/A

Applicant's Complete Name:	Meralyn Gecera	Nickname:	Mera
Position Applied	CSR - Voice	Marital Status	Married
No. of Kids:	2	Age	33

Source of Application:

<input type="checkbox"/> WALK-IN	<input checked="" type="checkbox"/> FACEBOOK	<input type="checkbox"/> JOBSTREET	<input type="checkbox"/> MYNIMO	<input type="checkbox"/> REFERRAL pls. specify the name:Text here.	<input type="checkbox"/> OTHERS: Text here
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Please use this form as a guide to assess or evaluate the applicant's qualifications for employment.

Typing Test	WPM	35	Accuracy	95	<input checked="" type="checkbox"/> Pass <input type="checkbox"/> Fail	Expected Salary	20k-23k	Availability	ASAP
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A. IS THE APPLICANT PREPARED FOR THE INTERVIEW? PRESENTABLE YES NO AVERAGE

B. COMMUNICATION SKILLS EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

COMPREHENSION SKILLS EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

C. WORK EXPERIENCE (Latest 3)

EMPLOYER	EMPLOYMENT DATE	ACCOUNT	ALL-IN SALARY	REASON FOR LEAVING
Eperformax (BPO)	Sep 2022-Nov 2024 (2 years & 2 months)	Food delivery	19k	Career growth > wants to try new account to widen her experience
Brilliant Minds Center (Non-BPO)	May 2020-Oct 2021 (1 year & 5 months)	Online ESL Teacher	15k-20k	Company closure
I Breeze International Language Center (Non-BPO)	Jun 2019-Mar 2020 (9 months)	Offline ESL Teacher	10k	Pandemic

HR Interview

Interviewer:	Nina	Date Interviewed:	02/12/2024
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Remarks:

good tone, few grammar & pronunciation mistakes, can express ok

- college grad (2019); breadwinner, has 2 kids > 2 y.o & 1 y.o; currently residing in Duljo Fatima with own family
- husband is unemployed and is the one taking care of their kids
- after working with Brilliant Minds, she continued working as an online ESL teacher in 51 Talk until Aug 2022 and earned 10k/month; she stopped working with them after she got a better offer with a bpo company
- why bpo > more opportunities for growth, develop skills, better compensation
- why iploy > fixed weekends off, heard good feedback about the environment
- long term plan > stay at least 3-4 years
- what to expect > attendance, commitment
- no attendance issues; no medical conditions; pending clearance and COE from Eperformax
- willing to undergo PEME once hired
- open to graveyard shift and any changes in work schedule (regardless of time)

Result

Passed **Failed**

OM/OD Interview

Interviewer:	Click to choose II.	Date Interviewed:	Click to enter a date.
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Remarks:

Result	<input type="checkbox"/> Passed	<input type="checkbox"/> Failed
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<input type="checkbox"/> Keep in Pool (Ben)	<input type="checkbox"/> Keep-in-pool (Initial interview and OM/DM interview)	<input type="checkbox"/> No Show
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