

## INTERVIEW ASSESSMENT FORM

DATE TODAY: 03/12/2024

Do you have any travel plans? Choose an item.	If yes, where?
Expected date of travel: Text here.	Purpose: Text here.
Do you have a pending case? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, what kind of case: Text here.

Applicant's Complete Name: Verlie Mae Neri	Nickname: Verlie
Position Applied: CSR-V	Marital Status: Single
No. of Kids: 0	Age: 21

**Source of Application:**

<input type="checkbox"/> WALK-IN	<input checked="" type="checkbox"/> FACEBOOK	<input type="checkbox"/> JOBSTREET	<input type="checkbox"/> MYNIMO	<input type="checkbox"/> REFERRAL pls. specify the name:Text here.	<input type="checkbox"/> OTHERS: Text here
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**Please use this form as a guide to assess or evaluate the applicant's qualifications for employment.**

Typing Test	WPM	45	Accuracy	97	<input checked="" type="checkbox"/> Pass <input type="checkbox"/> Fail	Expected Salary	19-20K	Availability	ASAP
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**A. IS THE APPLICANT PREPARED FOR THE INTERVIEW?**  PRESENTABLE  YES  NO  AVERAGE

**B. COMMUNICATION SKILLS**  EXCELLENT  SATISFACTORY  NEEDS IMPROVEMENT

**COMPREHENSION SKILLS**  EXCELLENT  SATISFACTORY  NEEDS IMPROVEMENT

**C. WORK EXPERIENCE (Latest 3)**

EMPLOYER	EMPLOYMENT DATE	ACCOUNT	ALL-IN SALARY	REASON FOR LEAVING
Concentrix (BPO)	January -May 2024	Inboound Sales	19-20K	Took care of her father
Teleperformance (BPO)	July -December 2023	Healthcare	17K	Contractual Base
Text here.	Text here.	Text here.	Text here.	Text here.

**HR Interview**

Interviewer: Angellie	Date Interviewed: 03/12/2024
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Remarks:

Good tone of voice and can express well

College Undergrad with no plans to pursue her studies anymore since she prefers to be Financially Stable and focus on her work; Parents are unemployed ; Residing in Lapu Lapu as of now but once hired will moved near Ayala with cousin; 2nd eldest in the family; F>had an accident early this year as to reason why he resigned since he took care of him and was in a comma and assured everything is already well ; BPO> due to opportunities and stability; iPloy> heard good feedbacks about the company by friend but was not referred-applied though facebook ; WOS ok; ok with SS(regardless of the time); PEME ok; Can start ASAP

**Result**

**Passed**

**Failed**

**OM/OD Interview**

Interviewer: Angelo	Date Interviewed: 03/12/2024
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Remarks:

Comms 5.5/10 Average comms. Less than a year BPO experience, TP > 5 months, contractual > Healthcare > Handles medical bills, more on billing. Left CNX due to family emergency, Dad had an accident. Father is okay now and she has her mom and sister who can look after her dad. Knows that we do not offer a WFH setup. Claims no issues with attendance and can start asap.

**Result**

**Passed**

**Failed**

**Keep in Pool (Ben)**

**Keep-in-pool (Initial interview and OM/DM interview)**

**No Show**