

INTERVIEW ASSESSMENT FORM

DATE TODAY:

Do you have any travel plans? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, where?
Expected date of travel:	Purpose:
Do you have a pending case? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, what kind of case:

Applicant's Complete Name:	Hannah Shantan Naparate	Nickname:	Hannah
Position Applied	CSR-Voice	Marital Status	Single
No. of Kids:	1	Age	21

Source of Application:

<input checked="" type="checkbox"/> WALK-IN	<input type="checkbox"/> FACEBOOK	<input type="checkbox"/> JOBSTREET	<input type="checkbox"/> MYNIMO	<input type="checkbox"/> REFERRAL pls. specify the name:	<input type="checkbox"/> OTHERS:
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Please use this form as a guide to assess or evaluate the applicant's qualifications for employment.

Typing Test	WPM	35	Accuracy	100	<input checked="" type="checkbox"/> Pass <input type="checkbox"/> Fail	Expected Salary	17K	Availability	ASAP
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A. IS THE APPLICANT PREPARED FOR THE INTERVIEW? PRESENTABLE YES NO AVERAGE

B. COMMUNICATION SKILLS EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

COMPREHENSION SKILLS EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

C. WORK EXPERIENCE (Latest 3)

EMPLOYER	EMPLOYMENT DATE	ACCOUNT	ALL-IN SALARY	REASON FOR LEAVING
NA				

HR Interview

Interviewer:	Gel	Date Interviewed:	March 15, 2024
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Remarks:

> Good tone of voice and can express well but nervous during the interview; has pleasing personality
 > College Undergrad and no plans to pursue her studies anymore since she already have a kid and wants to support her baby financially; Residing in Urgello with fam; Has 1 kid (1 year old and 2 months)-partner and mother in law is taking care of the baby ; BPO > due to great opportunities ; WOS ok ; ok with SS

Result	<input checked="" type="checkbox"/> Passed	<input type="checkbox"/> Failed
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OM/OD Interview

Interviewer:	Doc	Date Interviewed:	03/18/24
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Remarks: No work experience; College undergrad; Comm skills 5.5/10 some regional accent observed; First-time parent and may have attendance issues should her child be sick; Partial-Voice roles only

Result	<input type="checkbox"/> <input checked="" type="checkbox"/> Passed	<input type="checkbox"/> Failed
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<input type="checkbox"/> Keep in Pool (Ben)	<input type="checkbox"/> Keep-in-pool (Initial interview and OM/DM interview)	<input type="checkbox"/> No Show
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