

INTERVIEW ASSESSMENT FORM

DATE TODAY: December 12, 2024

Do you have any travel plans? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		If yes, where?	n/a
Expected date of travel:	N/A	Purpose:	N/A
Do you have a pending case? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		If yes, what kind of case:	n/a

Applicant's Complete Name:		Bonita Cañada	Nickname	"Bonita"	
Position Applied	CSR-Voice Role	Marital Status	Single	No. of Kids:	1 Age 24

Source of Application

<input type="checkbox"/> WALK-IN	<input type="checkbox"/> FACEBOOK	<input type="checkbox"/> JOBSTREET	<input checked="" type="checkbox"/> MYNIMO	<input type="checkbox"/> REFERRAL pls. specify the name:	<input checked="" type="checkbox"/> OTHERS:
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Please use this form as a guide to assess or evaluate the applicant's qualifications for employment.

Typing Test	WPM	38	Accuracy	100	<input checked="" type="checkbox"/> Pass <input type="checkbox"/> Fail	Expected Salary	20k	Availability	ASAP
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A. IS THE APPLICANT PREPARED FOR THE INTERVIEW?

PRESENTABLE YES NO AVERAGE

B. COMMUNICATION SKILLS

EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

COMPREHENSION SKILLS

EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

C. WORK EXPERIENCE (Latest 3)

EMPLOYER	EMPLOYMENT DATE	ACCOUNT	ALL-IN SALARY	REASON FOR LEAVING
Concentrix (bpo)	Aug 2022-Feb 2023 (6 months)	Sprint (Telco)	21k	Pursue her studies
Tech Mahindra (bpo)	Aug 2021-Feb 2022 (6 months)	Studio Retail (Sales)	16k	Seasonal Account

HR Interview

Interviewer:	Bless	Date Interviewed:	December 05, 2024
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Remarks:

- Can converse in English with few grammatical errors, but manageable and was able to express herself.
- BPO: decided to go back in the bpo industry because it pays a higher salary. Okay with graveyard shift and shifting schedule once she gets hired here.
- Residing in Naga-she is okay with our location once she gets hired here. Mom with 1 kid (1 year old) her mother can look after her kid since they live in the same roof. She was raised by a single mom, eldest with 2 siblings.
- College Graduate of Education, has no plans to take the board examination since she can't see herself in the teaching field. Also, she did not apply for a job that is related to her degree after she graduated from college.
- Claims no attendance issues. Heard about our hiring through Mynimo with great feedback and she sees herself working here for a long term.
- Amenable to WOS and can start ASAP. She is okay with PEME once she gets hired here.

Result	<input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed
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OM/OD Interview

Interviewer:	Ramz	Date Interviewed:	12.12.2024
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Remarks:

- Com skills: 5/10
- College grad: BSED major in Filipino – not her dream course but due to financial she took the scholarship in Talisay City College specific for this course-first choice is medical field (doctor or nurse)
- Raised by a single mother; 2 sibs (19 and 16); 1 child (1 yr old last October); her partner does not have a work; they are living with her mother
- Her mother can take care of her child; before she graduated, her mother works as a maintenance employee;

- Assured that she can complete her PEME
- Can join asap.

Result	<input type="checkbox"/>	Passed	<input type="checkbox"/>	Failed
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<input type="checkbox"/> Keep in Pool (Ben)	<input type="checkbox"/> Keep-in-pool (Initial interview and OM/DM interview)	<input type="checkbox"/> No Show
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