

INTERVIEW ASSESSMENT FORM

DATE TODAY: 19/12/2024

Do you have any travel plans? No	If yes, where?	N/A
Expected date of travel: N/A	Purpose:	N/A
Do you have a pending case? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, what kind of case:	N/A

Applicant's Complete Name:	Jon Mekel Tabigne	Nickname:	Mekel
Position Applied	CSR-Voice	Marital Status	Single
No. of Kids:	0	Age	28

Source of Application:

<input checked="" type="checkbox"/> WALK-IN	<input checked="" type="checkbox"/> FACEBOOK	<input type="checkbox"/> JOBSTREET	<input type="checkbox"/> MYNIMO	<input type="checkbox"/> REFERRAL pls. specify the name:Text here.	<input type="checkbox"/> OTHERS: Text here
---	--	------------------------------------	---------------------------------	---	--

Please use this form as a guide to assess or evaluate the applicant's qualifications for employment.

Typing Test	WPM	38	Accuracy	95	<input checked="" type="checkbox"/> Pass <input type="checkbox"/> Fail	Expected Salary	20k - basic, 24k - package (negotiable)	Availability	ASAP
-------------	-----	----	----------	----	--	-----------------	---	--------------	------

A. IS THE APPLICANT PREPARED FOR THE INTERVIEW? PRESENTABLE YES NO AVERAGE

B. COMMUNICATION SKILLS EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

COMPREHENSION SKILLS EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

C. WORK EXPERIENCE (Latest 3)

EMPLOYER	EMPLOYMENT DATE	ACCOUNT	ALL-IN SALARY	REASON FOR LEAVING
Tech Mahindra	July 18, 2023 - Present	UK Telco Account	17k - basic 21,500 - package	No salary increase
IONOS	May 20, 2022 - July 11, 2023 (1 year and 1 month)	US Retail Account	14k - basic 20k - package	No salary increase
Sykes	February 1, 2021 - August 1, 2021)	Docusign US Retail Account	16k - basic 21k - package	Seasonal account

HR Interview

Interviewer:	Louise	Date Interviewed:	19/12/2024
--------------	--------	-------------------	------------

Remarks:

good comms, few grammar and pronunciation mistakes, can express ok

- has 7 siblings (all boys), 6th child; currently residing with his aunt at Camputhaw Escario Street
- originally from Gingoog City
- mom; unemployed > dad; passed away
- all of his siblings are all working
- financially supporting his mother
- iPloy: for better compensation
- no attendance issues, no underlying medical conditions
- can work onsite
- willing to undergo PEME once hired
- open to graveyard shift and any changes in work schedule (regardless of time)
- bpo experience: 5 years and 10 months
- highest educational attainment: College grad (Computer Programming)
- once hired he mentioned that he can file an immediate resignation with his current company
- 9 months employment gap: went home to the province

Result **Passed** **Failed**

OM/OD Interview

Interviewer:	Ramelyn	Date Interviewed:	19/12/2024
--------------	---------	-------------------	------------

Remarks:

- com skills: 5/10 with 73 mons of BPO experience.
- he loves to listen than talk; his motivation is his family; his mother is his strength
- loves to play tennis and volleyball
- took up 2yr course in college - Associate in Computer Studies
- seems like a hard working person who aims to improve himself everyday
- talking to him, you can sense that he is a good agent however there are times that you think he is slow but actually he is thinking on what better way to say things.
- can join as soon as possible.

Result	<input checked="" type="checkbox"/> Passed	<input type="checkbox"/> Failed
---------------	---	--

<input type="checkbox"/> Keep in Pool (Ben)	<input type="checkbox"/> Keep-in-pool (Initial interview and OM/DM interview)	<input type="checkbox"/> No Show
--	--	---