



# EMPLOYEE PERSONAL DATA SHEET

Print legibly. Mark appropriate boxes **D** with "/" and use separate sheet if necessary.

## I. PERSONAL INFORMATION

2. SURNAME	ALCEDERA		
FIRST NAME	EUNICE AMOR		
MIDDLE NAME	SARMIENTO	3. NAME EXTENSION (e.g., Jr., Sr.)	
4. DATE OF BIRTH (mm/dd/yyyy)	10 / 01 / 1994	16. RESIDENTIAL ADDRESS	Lot 4 Blk. 8 Windfields Subdivision, Tolo-Tolo, Consobacion, Cebu
5. PLACE OF BIRTH	PASAY CITY	17. TELEPHONE NO.	NA
6. SEX	<input checked="" type="checkbox"/> Male /	18. PERMANENT ADDRESS	Bagacay, Sibonga, Cebu
7. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Widowed <input type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Annulled <input type="checkbox"/> Others specify	19. TELEPHONE NO.	6020
8. CITIZENSHIP	FIUPINO	20. E-MAIL ADDRESS (if any)	eunice.alcedera@gmail.com
9. HEIGHT (m)	173	21. CELL PHONE NO. (if any)	09569628690
10. WEIGHT (kg)	55	22. AGENCY EMPLOYEE NO.	
11. BLOOD TYPE	B+	23. TIN	101-234-256
12. GSIS ID NO.	NA		
13. PAG-IBIG ID NO.	1211-6899-0437		
14. PHILHEALTH NO.	122505473017		
15. SSS NO.	34-5889258-2		

## II. FAMILY BACKGROUND

24. SPOUSE'S SURNAME	25. NAME OF CHILD (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
NA		/ /
FIRST NAME		/ /
MIDDLE NAME		/ /
OCCUPATION		/ /
EMPLOYER/BUS. NAME		/ /
BUSINESS ADDRESS		/ /
TELEPHONE NO.		/ /
(Continue on separate sheet if necessary)		
26. FATHER'S SURNAME	ALCEDERA	/ /
FIRST NAME	EUGENIO	/ /
MIDDLE NAME		/ /
27. MOTHER'S MARIEN NAME		/ /
SURNAME	SARMIENTO	/ /
FIRST NAME	AMORLIJA	/ /
MIDDLE NAME	LAROGA	/ /
(Continue on separate sheet if necessary)		

<p>37 a. Have you ever been formally charged?</p> <p>b. Have you ever been guilty of any administrative offense?</p>	<p>DYES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details:</p> <hr/> <hr/> <p>DYES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details:</p>
<p>38. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p>DYES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details:</p>
<p>39. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract, AWOL or phased out, in the public or private sector?</p>	<p><input checked="" type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details:</p> <p><i>end of term - project-based account</i> <i>termination - overstaffing</i></p>
<p>40. Have you ever been a candidate in a national or local election (except Barangay election)?</p>	<p>DYES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details:</p>
<p>41. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 3972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you differently abled?</p> <p>c. Are you a solo parent?</p>	<p>DYES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify:</p> <p>DYES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify:</p> <p>DYES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify:</p>

42. REFERENCES (Person not related by consanguinity or affinity to applicant / appointee)

NAME	ADDRESS	TEL. NO.

ID picture taken within the last 6 months  
3.5 cm. X 4.5 cm  
(passport size)

Computer generated or xerox copy of picture is not acceptable

43. I declare under oath that this Personal Data Sheet has been accomplished by me, and is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines.

I also authorize the agency head / authorized representative to verify / validate the contents stated herein. I trust that this information shall remain confidential.

<p>COMMUNITY TAX CERTIFICATE NO</p> <hr/> <p>ISSUED AT</p> <hr/> <p>ISSUED ON (mm/dd/yyyy)</p>	<p><i>Calaminho</i></p> <p>SIGNATURE (Sign inside the box)</p> <hr/> <p>DATE ACCOMPLISHED</p>	<p>RIGHT THUMBMARK</p>
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