

February 22,2026

Iploy Staffing Solutions

9th Floor, Ayala Center Cebu Tower

Bohol St., Cebu Business Park Cebu City 6000

Dear Iploy,

Please accept this email as formal notification that I am resigning from my position as Asset Recovery RCM Specialist. My last day will be on March 2,2026.

I want to thank you for the opportunity to work at Iploy. I've appreciated the chance to improve my skills and grow as an individual, and I wish the team nothing but the best.

I've learned so much here, but I'm eager to apply my skills in a different environment/sector to broaden my expertise.

During my final weeks, I am committed to ensuring a smooth handover of my duties. Please let me know how I can best assist with this transition.

Sincerely,


Nicolyn Cabrera