

February 20, 2026

IPLOY OPC

16th floor, One Montage,
Archbishop Reyes Ave, Cebu City, Cebu

To whom who may concern:

Please accept this letter as formal notice of my resignation from my position as CSR Inbound, **effective immediately**, due to unforeseen personal circumstances that require my full attention.

I am truly grateful for the opportunity to have been part of the company. I have sincerely enjoyed my time working with the team and appreciate the support and experience I gained during my tenure.

Thank you for your understanding.

Best wishes,

A handwritten signature in black ink, appearing to read 'Karen A. Genodepanon', written in a cursive style.

KAREN A. GENODEPANON