

RESIGNATION LETTER

October 14, 2025

JADE FERNANDEZ

Senior Team Lead

Ocean Home Health

One Montage Building

Archbishop Reyes Avenue, Cebu City, Philippines

Dear Maam;

I write to formally tender my resignation from my position at iPloy with effect from today.

This choice was not an easy one to make, but because of some unexpected situations, I need to take care of my family right now. My grandfather just had a stroke that paralyzed him, and I have decided to be the one to take care of him. He raised me along with many other responsibilities, giving me unconditional love and support throughout my life, and I now feel obligated to return the same care and compassion.

I would like to take this opportunity to express my deepest appreciation to iPloy for the experience, guidance, and opportunities offered to me while I was here. It has been an honor working with such a committed and skilled team, and I am in sincere gratitude for the exposure and experience this company has helped me gain.

I apologize for the disruption my swift resignation might cause. Please be assured that this decision is made out of necessity and family duty.

Thank you again for your consideration and for all the company has afforded me. I will always reflect on time spent here with gratitude and respect.

Warm regards,

Joseph L. Arsua Jr

Employee