

Virgie Ann Marie Ruperez

Resignation Letter

HR DEPARTMENT
iPloy OPC
Ayala Center Cebu Tower
09177097074

June 19, 2024

To **iPloy OPC HR DEPARTMENT:**

Kindly accept this letter as my formal resignation as a **Customer Service Representative** at **iPloy OPC**. My last day is expected to be on **Today, June 19, 2025**.


I am incredibly grateful for the opportunities that I have been given in this post. I would also like to thank you for being supportive of my professional growth. My heart was so grateful to meet and bond people with this organization most especially with my team. And to my Team Leader who is more patience to me during my training period. I had learned a lot from my learnings in this account.


Let me know how I can help in making the transition of responsibilities as seamless as possible for everyone involved.

Best wishes,



VIRGIE ANN MARIE RUPEREZ

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