

Immediate Resignation

Chebetine Jade Candido

Chebetinejade14@gmail.com

Balud San Fernando, Cebu

Dear HR,

Please accept this letter as formal notice of my immediate resignation from my position at Iploy as a Customer Service Representative effective today.

This decision was not made lightly. After careful consideration, I have decided to step away from my role in order to focus on caring for my baby. I have also accepted a work-from-home opportunity that will allow me to better balance my family responsibilities at this time.

I am truly grateful for the opportunity to have been part of the team and for the support and experience I gained during my time here. I appreciate the guidance and encouragement provided by you and the organization.

I apologize for any inconvenience my immediate departure may cause and will do my best to assist with any necessary transition remotely, if needed.

Thank you again for the opportunity. I wish the company continued success.

Sincerely,
Chebetine Jade Candido