

Franciz C. Bacus
Gun-ob, Lapu-Lapu City, Cebu 6015
francizbacus2005@gmail.com
09227819422

July 4, 2025

iPloy OPC
Customer Service Representative – Phone (voice)
16th floor, One Montage, Archbishop Reyes Ave, Cebu City, Cebu

Dear iPloy,

I am writing to formally resign from my position as a CSR – Phone (voice) in the company. With effective date of July 7, 2025, I will be resigning immediately to prepare for my educational journey.

I have greatly appreciated the opportunities for professional and personal development that I have received during my time this company. The irreplaceable memories and fellowship with my co-workers, the friends I've made along the way are unforgettable to me. However, I believe that continuing my education will allow me to expand my skills and better position myself for future opportunities.

Thank you again for the opportunity to be part of iPloy. I am truly grateful for the time and memories I've made along the way.

Sincerely,

A handwritten signature in black ink, appearing to read "Franciz Bacus", written over a horizontal line.

Franciz Bacus