

Jewel Crystal Empenado

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June 18, 2025

Team Leader: Denver Yamed

Customer Service Representative: Patient Pay Department

iPloy

2nd Floor, Unit 01-03 Archbishop Reyes Ave, Cebu City, 6000 Cebu

Dear TL Denver

I hope this message finds you well. I am writing to formally tender my resignation from my position in the Patient Pay Department at iPloy effective today, June 18, 2025. After careful consideration and consultation with my physician, I have been advised to take a full rest due to a sensitive pregnancy, which presents certain health risks. Given the nature of the situation and the need to prioritize my well-being and that of my baby, I believe it is in the best interest of both myself and the company that I step away from my responsibilities at this time.

I want to express my sincere gratitude for the support, opportunities, and knowledge I have gained during my time here. Working with such a dedicated and professional team has been a privilege, and I will carry the experience with me as I move forward into this new chapter of life. Thank you once again for your understanding and support.

Sincerely,

Jewel Crystal Empenado