



BIR Form No. 2316 January 2018 (ENCS)	Certificate of Compensation Payment/Tax Withheld	2316 01/18ENCS
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Fill in all applicable spaces. Mark all appropriate boxes with an "X". For Compensation Payment With or Without Tax Withheld

1 For the Year (YYYY) 2 0 2 3	2 For the Period From (MM/DD) 0 1 0 1 To (MM/DD) 0 3 2 0
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Part I - Employee Information		Part IV-B Details of Compensation Income & Tax Withheld from Present Employer	
3 TIN	1 0 1 - 4 8 6 - 8 0 0 - 0 0 0 0	A. NON-TAXABLE/EXEMPT COMPENSATION INCOME	Amount
4 Employee's Name (Last Name, First Name, Middle Name)	5 BDO Code	27 Basic Salary (including the exempt P250,000 below or the Statutory Minimum Wage of the MWE)	
Ocay, Rejeil, Baterna		28 Holiday Pay (MWE)	
6 Registered Address	6A ZIP Code	29 Overtime Pay (MWE)	
		30 Night Shift Differential (MWE)	
6B Local Home Address	6C ZIP Code	31 Hazard Pay (MWE)	
		32 13th Month Pay and Other Benefits (maximum of P30,000)	9,424.51
6D Foreign Address		33 De Minimis Benefits	6,987.07
		34 SSS, GSIS, PHIC & PAG-IBIG Contributions and Union Dues (Employee share only)	4,022.52
7 Date of Birth (MM/DD/YYYY)	8 Contact Number	35 Salaries and Other Forms of Compensation	0.00
1 1 0 3 1 9 9 7		36 Total Non-Taxable/Exempt Compensation Income (Sum of Items 27 to 35)	20,434.09
9 Statutory Minimum Wage rate per day		B. TAXABLE COMPENSATION INCOME REGULAR	
10 Statutory Minimum Wage rate per month		37 Basic Salary	32,404.84
11 <input type="checkbox"/> Minimum Wage Earner (MWE) whose compensation is exempt from withholding tax and not subject to income tax		38 Representation	

Part II - Employer Information (Present)	
12 TIN	2 0 5 - 3 6 6 - 9 2 1 - 0 0 0 0
13 Employer's Name	CONCENTRIX CVG PHILIPPINES, INC.
14 Registered Address	14A ZIP Code
	1 2 2 6
15 Type of Employer	<input checked="" type="checkbox"/> Main Employer <input type="checkbox"/> Secondary Employer

Part III - Employer Information (Previous)	
16 TIN	
17 Employer's Name	
18 Registered Address	18A ZIP Code
GF 14th to 25th Flr 6798 Ayal	

Part IVA - Summary	
19 Gross Compensation Income from Present Employer (Sum of Items 36 and 50)	65,772.38
20 Less: Total Non-Taxable/Exempt Compensation Income from Present Employer (From Item 36)	20,434.09
21 Taxable Compensation Income from Present Employer (Item 19 Less Item 20) (From Item 50)	45,338.29
22 Add: Taxable Compensation Income from Previous Employer, if applicable	0.00
23 Gross Taxable Compensation Income (Sum of Items 21 and 22)	45,338.29
24 Tax Due	0.00
25 Amount of Taxes Withheld	0.00
25A Present Employer	0.00
25B Previous Employer, if applicable	0.00
26 Total Amount of Taxes Withheld as adjusted (Sum of Items 25A and 25B)	0.00

We declare, under the penalties of perjury that this certificate has been made in good faith, verified by me/us, and to the best of my/our knowledge and belief, is true and correct, pursuant to the provisions of the National Internal Revenue Code, as amended, and the regulations issued under authority thereof. Further, We give my/our consent to the processing of my/our information as contemplated under the "Data Privacy Act of 2012 (R.A. No. 10173)" for legitimate and lawful purposes.

51 EDENREY RAMOS Present Employer/Authorized Agent Signature over Printed Name	Date Signed <input type="text"/>
CONFORME: 52 Ocay Rejeil Baterna Employee Signature over Printed Name	Date Signed <input type="text"/>
CTC/Valid ID No. of Employee <input type="text"/> Place of Issue <input type="text"/>	Date Issued <input type="text"/> Amount paid, if CTC <input type="text"/>

I declare, under the penalties of perjury that the information herein stated is reported under BIR Form No. 1604-C which has been filed with the Bureau of Internal Revenue. 53 EDENREY RAMOS Present Employer/Authorized Agent Signature over Printed Name (Head of Accounting/ Human Resource or Authorized Representative)	I declare, under the penalties of perjury that I am qualified under substituted filing of income tax return (BIR Form No. 1700), since I received purely compensation income from only one employer in the Philippines for the calendar year; that taxes have been correctly withheld by my employer (tax due equals tax withheld); that the BIR Form No. 1604-C filed by my employer to the BIR shall constitute as my income tax return; and that BIR Form No. 2316 shall serve the same purpose as if BIR Form No. 1700 has been filed pursuant to the provisions of Revenue Regulations (RR) No. 3-2002, as amended. 54 Ocay Rejeil Baterna Employee Signature over Printed Name
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*NOTE: The BIR Data Privacy is in the BIR website (www.bir.gov.ph)