

Mary Vito

Team Leader, Documentation Recert
iPloy Staffing Solutions
16th floor, One Montage, Archbishop Reyes Ave, Cebu City, Cebu

Re: Resignation Letter

April 14, 2025

Dear TL Vito,

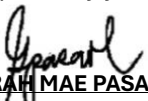
Please accept this letter as a formal notification that I am resigning as a Recert Document Specialist/ CSR-Phone agent at iPloy Staffing Solutions effective immediately today, April 14, 2025 due to medical or health reason. This decision has been made unexpectedly but with a valid reason and understanding matter.

This sudden resignation has nothing to do with whatever sort of conflicts but for personal purposes. Unfortunately, as an individual, health is one of the most important agenda a person can have to push through life and I really prioritize it above all the uncomfotability and stressful matter I faced. I understand this sudden decision may cause disruption, and I sincerely apologize for the short notice. This conclusion might not be easy but I need to for I know my betterment is vital too.

I am grateful for the opportunity and few efforts you provided me during my short period of time at iPloy Staffing Solutions especially to those people who accompanied me without doubts throughout this journey. To my co-newbies, co-tenured agents who never judge and belittle me at all cost but instead assist me with a big heart, thank you for the time and support. To the management, thank you for entrusting me this opportunity even if I did not finish the battle. You all are appreciated.

Wishing you all the best. Hoping for the company's growth and betterment soon.

Respectfully yours,


GERAM MAE PASAOL
Agent