

HR iPloy, OPC
9th Floor, Ayala Center Cebu Tower
Bohol St., Cebu Business Park
Cebu City, 6000
May 16, 2025

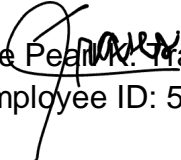
Dear Sir/Madam,

I am writing to formally tender my immediate resignation from my position as Customer Service Representative at iPloy, OPC, effective May 16, 2025.

Due to urgent family matters, I need to return to Mindanao to take care of my mother, whose current condition requires my immediate and full attention. This decision was not easy for me, as I have truly appreciated the opportunity to be a part of iPloy, OPC, and to work alongside such a supportive and talented team.

I hope for your kind understanding regarding the urgency of my situation. Thank you for the opportunities and learning I've gained during my time with the company. I sincerely wish iPloy continued success in all its endeavors.

Sincerely,


Ivie Pearl M. Rasas
Employee ID: 5519