

Iploy, OPC

9th Floor, Ayala Center Cebu Tower Bohol Street, Cebu Business Park.

Cebu City, 6000

August 1, 2025

Greetings of Peace.

Please accept this letter as my formal notice of immediate resignation from my position as Patients Pay Representative, effective today, August 1, 2025.

This has been a very difficult decision and comes after much thought and consideration. Due to personal circumstances that require my full attention, I am unable to continue in my role at this time. While I regret the short notice, I believe this step is necessary to address my current priorities.

I want to express my deepest gratitude for the opportunity to be part of this company. Working alongside such a talented and supportive team has been an invaluable experience, and I am truly thankful for the knowledge and professional growth I've acquired here.

Please let me know if there is any documentation or information I can provide to help during this process.

Thank you for your understanding and support. I hope to maintain a positive relationship and wish the company continued success in the future.

Kind Regards,

A handwritten signature in black ink, appearing to read "Cordova", written over a white rectangular area.

Jelyn Monette O. Cordova
Patients Pay Representative

