

For BIR Use Only
BCS/Item:



Republic of the Philippines
Department of Finance
Bureau of Internal Revenue

BIR Form No. 2316 September 2021(ENCS)	Certificate of Compensation Payment/Tax Withheld For Compensation Payment With or Without Tax Withheld	
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Fill in all applicable spaces. Mark all appropriate boxes with an 'X'.

1 For the Year (YYYY) 2024	2 For the Period From (MMDD) 0928 To (MMDD) 1231
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Part I - Employee Information		Part IV-B Details of Compensation Income & Tax Withheld from Present Employer	
3 TIN 660-142-131-000		A. NON-TAXABLE/EXEMPT COMPENSATION INCOME	
4 Employee's Name (Last Name, First Name, Middle Name) MARIBAO, ANNAVIELLA MARIE, MANATAD		29 Basic Salary (including the exempt P250,000 & below) or the Statutory Minimum Wage of the MWE 31,463.10	
5 RDO Code 043		30 Holiday Pay (MWE) 0.00	
6 Registered Address BASAK TANGKE LAPU LAPU CITY, LAPU LAPU		31 Overtime Pay (MWE) 0.00	
6A ZIP Code		32 Night Shift Differential (MWE) 0.00	
6B Local Home Address		33 Hazard Pay (MWE) 0.00	
6C ZIP Code		34 13th Month Pay and Other Benefits (maximum of P50,000) 3,893.13	
6D Foreign Address		35 De Minimis Benefits 6,600.00	
7 Date of Birth (MM/DD/YYYY) 10122002		36 SSS, GSIS, P-IC & PAG-IBIG Contributions and Union Dues (Employee share only) 4,064.91	
8 Contact Number		37 Salaries and Other Forms of Compensation 14,117.37	
9 Statutory Minimum Wage rate per day 0.00		38 Total Non-Taxable/Exempt Compensation Income (Sum of Items 29 to 37) 60,144.51	
10 Statutory Minimum Wage rate per month 0.00		B. TAXABLE COMPENSATION INCOME REGULAR	
11 <input type="checkbox"/> Minimum Wage Earner (MWE) whose compensation is exempt from withholding tax and not subject to income tax		39 Basic Salary 0.00	

Part II - Employer Information (Present)		Part IV-A - Summary	
12 TIN 007-291-508-000		19 Gross Compensation Income from Present Employer (Sum of Items 39 and 42) 60,144.51	
13 Employer's Name Results Manila Inc.		20 Less Total Non-Taxable/Exempt Compensation Income from Present Employer (From Item 38) 60,144.51	
14 Registered Address 2nd Floor, Silver City Mall Proterra Drive and Julia Vargas Ave Pasig City 1900		21 Taxable Compensation Income from Present Employer (Item 19 Less Item 20) (From Item 52) 0.00	
14A ZIP Code 1604		22 Add Taxable Compensation Income from Previous Employer, if applicable 0.00	
15 Type of Employer <input checked="" type="checkbox"/> Main Employer <input type="checkbox"/> Secondary Employer		23 Gross Taxable Compensation Income (Sum of Items 21 and 22) 0.00	
Part III - Employer Information (Previous)		24 Tax Due 0.00	
16 TIN		25 Amount of Taxes Withheld 0.00	
17 Employer's Name		25A Present Employer 0.00	
18 Registered Address		25B Previous Employer, if applicable 0.00	
18A ZIP Code		26 Total Amount of Taxes Withheld as adjusted (Sum of Items 25A and 25B) 0.00	

40 Representation 0.00		46 Profit Sharing 0.00	
41 Transportation 0.00		47 Fees Including Director's Fees 0.00	
42 Cost of Living Allowance (COLA) 0.00		48 Taxable 13th Month Benefits 0.00	
43 Fixed Housing Allowance 0.00		49 Hazard Pay 0.00	
44 Others (specify)		50 Overtime Pay 0.00	
44A Other Taxable income 0.00		51 Others (specify)	
44B Other Taxable income 0.00		51A Other Taxable income 0.00	
45 Commission 0.00		51B Other Taxable income 0.00	
46 Profit Sharing 0.00		52 Total Taxable Compensation Income (Sum of Items 39 to 51E) 0.00	
47 Fees Including Director's Fees 0.00			
48 Taxable 13th Month Benefits 0.00			
49 Hazard Pay 0.00			
50 Overtime Pay 0.00			

We declare, under the penalties of perjury that this certificate has been made in good faith, verified by me/us, and to the best of my/our knowledge and belief, is true and correct, pursuant to the provisions of the National Internal Revenue Code, as amended, and the regulations issued under authority thereof. Further, I/We give my/our consent to the processing of my/our information as contemplated under the Data Privacy Act of 2012 (R.A. No. 10173) for legitimate and lawful purposes.

53 GIANCARLA HERNANDEZ Present Employer/Authorized Agent Signature over Printed Name	Date Signed 01312025
54 ANNAVIELLA MARIE MANATAD MARIBAO Employee Signature over Printed Name	Date Signed
CTC/Valid ID No. of Employee	Date Issued
Amount paid, if CTC	

I declare, under the penalties of perjury that the information herein stated is reported under BIR Form No. 1004-C which has been filed with the Bureau of Internal Revenue.	I declare, under the penalties of perjury that I am qualified under substituted filing of Income Tax Return (BIR Form No. 1700), since I received purely compensation income from only one employer in the Philippines for the calendar year. That taxes have been correctly withheld by my employer (tax due equals tax withheld); that the BIR Form No. 1004-C filed by my employer to the BIR shall constitute as my income tax return and that BIR Form No. 2316 shall serve the same purpose as if BIR Form No. 1700 has been filed pursuant to the provisions of Revenue Regulations (RR) No. 3-2002, as amended.
55 Present Employer/Authorized Agent Signature over Printed Name (Head of Accounting/ Human Resource or Authorized Representative)	55 ANNAVIELLA MARIE MANATAD MARIBAO Employee Signature over Printed Name

*NOTE: The BIR Data Privacy is in the BIR website (www.bir.gov.ph)