

For BIR BCS/
Use Only Item:



Republic of the Philippines
Department of Finance
Bureau of Internal Revenue

BIR Form No. 2316
September 2021 (ENCS)

Certificate of Compensation Payment/Tax Withheld
For Compensation Payment With or Without Tax Withheld

2316 9/21/ENCS

Fill in all applicable spaces. Mark all appropriate boxes with an "X".

1 For the Year (YYYY) **2 0 2 1**

2 For the Period From (MM/DD) **0 1 0 1** To (MM/DD) **0 4 0 1**

Part I - Employee Information

3 TIN **6 6 0 - 1 4 2 - 1 3 1 - 0 0 0**

4 Employee's Name (Last Name, First Name, Middle Name) **MARIBAO ANNAWIELLA MARIE MANATAD**

5 RDO Code **0 4 3**

6 Registered Address **BAGAK TANGKE LAFU LAFU CITY, LAFU-LAFU**

6A ZIP Code

6B Local Home Address

6C ZIP Code

6D Foreign Address

7 Date of Birth (MM/DD/YYYY) **1 0 1 1 2 0 0 2**

8 Contact Number

9 Statutory Minimum Wage rate per day **0.00**

10 Statutory Minimum Wage rate per month **0.00**

11 Minimum Wage Farmer (MWF) whose compensation is exempt from withholding tax and not subject to income tax.

Part II - Employer Information (Present)

12 TIN **0 0 7 - 2 9 1 - 5 0 8 - 0 0 0**

13 Employer's Name **The Results Manila Inc.**

14 Registered Address

14A ZIP Code **1 6 0 4**

15 Type of Employer Main Employer Secondary Employer

Part III - Employer Information (Previous)

16 TIN

17 Employer's Name

18 Registered Address

18A ZIP Code

Part IV A - Summary

19 Gross Compensation Income from Present Employer (Sum of Items 38 and 52) **62,452.40**

20 Less: Total Non-Taxable/Exempt Compensation Income from Present Employer (From Item 38) **62,452.40**

21 Taxable Compensation Income from Present Employer (Item 19 Less Item 20) (From Item 52) **0.00**

22 Add: Taxable Compensation Income from Previous Employer, if applicable **0.00**

23 Gross Taxable Compensation Income (Sum of Items 21 and 22) **0.00**

24 Tax Due **0.00**

25 Amount of Taxes Withheld

25A Present Employer **0.00**

25B Previous Employer, if applicable **0.00**

26 Total Amount of Taxes Withheld as adjusted (Sum of Items 25A and 25B) **0.00**

27 5% Tax Credit (PERA Act of 2008) **0.00**

28 Total Taxes Withheld (Sum of Items 26 and 27) **0.00**

Part IV-B Details of Compensation Income & Tax Withheld from Present Employer

A. NON-TAXABLE/EXEMPT COMPENSATION INCOME

29 Basic Salary (including the exempt P250,000 & below) or the Statutory Minimum Wage of the MWF **42,929.16**

30 Holiday Pay (MWE) **0.00**

31 Overtime Pay (MWE) **0.00**

32 Night Shift Differential (MWE) **0.00**

33 Hazard Pay (MWE) **0.00**

34 13th Month Pay and Other Benefits (Inclusion of P90,000) **4,887.41**

35 De Minimis Benefits **10,135.92**

36 SSS, GSIS, PHIC & PAG-IBIG Contributions and Union Dues (Employee share only) **4,499.91**

37 Salaries and Other Forms of Compensation **0.00**

38 Total Non-Taxable/Exempt Compensation Income (Sum of Items 29 to 37) **62,452.40**

B. TAXABLE COMPENSATION INCOME REGULAR

39 Basic Salary **0.00**

40 Representation **0.00**

41 Transportation **0.00**

42 Cost of Living Allowance (COLA) **0.00**

43 Fixed Housing Allowance **0.00**

44 Others (specify)

44A Other taxable income **0.00**

44B Other taxable income **0.00**

SUPPLEMENTARY

45 Commission **0.00**

46 Profit Sharing **0.00**

47 Fees Including Director's Fees **0.00**

48 Taxable 13th Month Benefits **0.00**

49 Hazard Pay **0.00**

50 Overtime Pay **0.00**

51 Others (specify)

51A Other taxable income **0.00**

51B Other taxable income **0.00**

52 Total Taxable Compensation Income (Sum of Items 39 to 51B) **0.00**

I/We declare, under the penalties of perjury that this certificate has been made in good faith, verified by me/us, and to the best of my/our knowledge and belief, is true and correct, pursuant to the provisions of the National Internal Revenue Code, as amended, and the regulations issued under authority thereof. Further, I/we give my/our consent to the processing of my/our information as contemplated under the "Data Privacy Act of 2012 (R.A. No. 10173) for legitimate and lawful purposes.

53 Gloria H. Hernandez Date Signed **0 6 1 4 2 0 2 1**
Present Employer/Authorized Agent Signature over Printed Name

CONFORME:

54 MARIBAO ANNAWIELLA MARIE MANATAD Date Signed **0 6 1 4 2 0 2 1**
Employee Signature over Printed Name

CTC/Valid ID No. of Employee _____ Piece of _____ Date issued _____ Amount paid # CTC _____

To be accomplished under substituted filing

I declare, under the penalties of perjury that the information herein stated are reported under BIR Form No. 1604-C which has been filed with the Bureau of Internal Revenue.

55 Present Employer/Authorized Agent Signature over Printed Name (Head of Accounting/Human Resource or Authorized Representative)

I declare, under the penalties of perjury that I am qualified under substituted filing of income tax Return (BIR Form No. 1702), since I received purely compensation income from only one employer in the Philippines for the calendar year; that taxes have been correctly withheld by my employer (tax due equals tax withheld); that the BIR Form No. 1604-C filed by my employer in the BIR shall constitute as my income tax return; and that BIR Form No. 2316 shall serve the same purpose as if BIR Form No. 1203 has been filed pursuant to the provisions of Revenue Regulations (RR) No. 3-2002, as amended.

56 MARIBAO ANNAWIELLA MARIE MANATAD
Employee Signature over Printed Name

*NOTE: The BIR Data Privacy is in the BIR website (www.bir.gov.ph)