

Arabela Grace Cubar
Sambag 2,Cebu City
arabelagracedubar@gmail.com
October 31, 2025

Human Resources Department
iPloy

Dear HR Department,

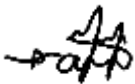
I am writing to formally resign from my position as Customer Service Representative at iPloy, effective immediately.

This decision was made due to urgent family matters and personal reasons that require my full attention at this time. I truly appreciate the opportunities and support I've received during my employment, as well as the chance to work with a dedicated and supportive team.

I apologize for the short notice and will do my best to assist with any transition requirements remotely, if possible.

Thank you for your understanding. I wish iPloy continued success in all its endeavors.

Warm regards,

A handwritten signature in black ink, appearing to read 'Arabela'.

Arabela Grace Cubar