



BIR Form No. 2316

Certificate of Compensation Payment/Tax Withheld



September 2021 (ENCS)

For Compensation Payment With or Without Tax Withheld

2316 9/21ENCS

Fill in all applicable spaces. Mark all appropriate boxes with an "X".

Main form body containing sections: Part I - Employee Information, Part II - Employer Information (Present), Part III - Employer Information (Previous), Part IV-B Details of Compensation Income & Tax Withheld from Present Employer, and Part IVA - Summary.

I/We declare, under the penalties of perjury that this certificate has been made in good faith, verified by me/us, and to the best of my/our knowledge and belief, is true and correct, pursuant to the provisions of the National Internal Revenue Code, as amended, and the regulations issued under authority thereof. Further, I/we give my/our consent to the processing of my/our information as contemplated under the *Data Privacy Act of 2012 (R.A. No. 10173) for legitimate and lawful purposes.

Signature section with fields for Present Employer/Authorized Agent Signature (EDENREY RAMOS), Employee Signature (Oraiz Shemae Paeldin), Date Signed (04 17 20 25), Date Issued, and Amount paid, if CTC.

Declaration section with fields for Present Employer/Authorized Agent Signature (EDENREY RAMOS) and Employee Signature (Oraiz Shemae Paeldin) dated 04/17/2025.

*NOTE: The BIR Data Privacy is in the BIR website (www.bir.gov.ph)