

Dear TL Eddie,

I am writing to formally resign from my position as Customer Service Representative at iPloy, effective today February 10, 2026.

I appreciate the opportunities for professional and personal growth that I have experienced during my time here. Working with you and the team has been a valuable experience, and I am grateful for the support and guidance provided.

I will do my best to ensure a smooth transition and am happy to assist in handing over my responsibilities during my notice period.

Thank you once again for the opportunity to be part of iPloy. I wish the organization continued success.

Sincerely,

Joe Marie Sarona