

Immediate resignation

External

TODAY x



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Fri, Jun 6, 11:14 AM (15 hours ago)



Marlon Marsonia

to er, Sarah.Saladaga ▾

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June 6, 2025

Hi!

Good day!

I regret to inform you that I am resigning from my position here as a Customer Service Representative for personal reasons. My last day will be today because I was absent last Friday May 30, 2025 due to LBM and I was already tagged as no call no show for a couple of days that is why I decided to file immediate resignation also for some personal reasons and health being. I know this is unexpected, but I am happy to assist you in the replacement process to help alleviate the transition.

I cannot thank you enough for the opportunities this company has provided me. Working here for a short time has been incredibly instrumental in my personal growth, and I will never forget the colleagues and friends I have made here.

If there is anything I can do to help make this transition easier, please let me know. I do not intend to inconvenience you with this news, and I hope you will accept my most sincere apologies.

Thank you so much for your understanding in this matter. I have loved my job, and I will look back on my time here with wonderful memories.

Sincerely,

Marlon Marsonia