

## IMMEDIATE RESIGNATION LETTER

Employee: Regina Grace A. Mojado  
Address: Cabrerros St. Basak San Nicolas Cebu City, 6000  
Date: January 13, 2026

Company: iPloy OPC  
Address: 16th Floor One Montage, Archbishop Reyes Ave, Cebu City 6000

Good Day!

I am writing to formally submit my immediate resignation from my position at iPloy OPC. This decision has not been easy, but it stems from my need to focus on responsibilities as a mother and to pursue opportunities that will allow me to provide a stronger future for my son. Balancing work and personal commitments has made me realize that I must take this step to ensure I can fulfill my role both at home and in building opportunities for our future.

I am truly grateful for the time I have spent there. The experiences, lessons, and friendships I have gained will always remain with me. I deeply appreciate the trust and opportunities given to me, and I value the bond I have shared with the team. Working alongside such dedicated colleagues has been an honor, and I will always remember the support and camaraderie we built together.

Most especially, I want to express my heartfelt gratitude to TL Jam—your guidance, encouragement, and leadership have been nothing short of inspiring. You have been incredibly amazing in fostering not only professional growth but also a sense of belonging, and I will carry those lessons with me wherever I go.

Thank you again for everything. I wish the team and the company continued success in all endeavors.

  
Warm Regards,  
REGINA GRACE A. MOJADO