

Josie Satur

Team Lead

iPloy

9th Floor Ayala Center Cebu Tower

Bohol Street, Cebu Business Park,

Cebu City, 6000

June 12, 2025

Respected Team Lead,

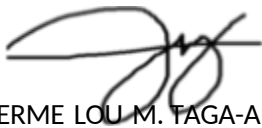
Please accept this letter as a formal notice of my immediate resignation from my position as a CSR in your department, Initial Authorization, effective June 13, 2025. Due to my pursuit of further education. After careful consideration, including my health, I have decided to focus on my studies for our upcoming board exam. Therefore, I will be unable to continue my employment with the company.

I have been honored to work in your disputed company with such a great and enthusiastic group of people. I am grateful for the opportunities that I have had throughout my journey at work and for the rest of the team.

I am thankful for all the experiences. Indeed, this job did not just help me personally; it also helped me meet my family's needs. I will surely miss connection that the whole team has made, regardless of the short span of time.

I truly do appreciate everything that the company has done for me, and I wish everyone the best in the future. Thank you so much.

Sincerely,

A handwritten signature in black ink, appearing to read 'Erme Lou M. Taga-An', written over a horizontal line.

ERME LOU M. TAGA-AN