

Note: Depreciation is subject for top management's approval.

By signing this Company Asset Accountability Form, I hereby acknowledge that I have read and fully understand all its provisions and should not hold the company liable for any loss or damage to my assets and accountabilities while they are in my possession.

Employee ID No.

5661

Date and Signature

Employee Name

Reinz Marluee Amores Amistoso

Reinz Amistoso 1/8/26

Employee Comment:

N/A

iPloy IT Confirmation

This is to confirm that the assigned assets listed above have been reviewed and approved for release by the iPloy IT personnel mentioned below.

Released by

Jason Enjada

Date Released

January 6, 2026