

On Mon, Mar 2, 2026 at 6:29 PM Jiezel Progilla <[jjezelidano@gmail.com](mailto:jiezelidano@gmail.com)> wrote:

Dear Human Resources Team,

Good day.

Please accept this email as my formal notice of immediate resignation from my position in the company, effective today.

Due to personal reasons that require my immediate attention, I regret that I am unable to continue my employment or render the standard notice period.

I am sincerely grateful for the opportunity to have been part of the organization. I appreciate the experience, skills, and professional growth I have gained during my time in the company.

I have attached my signed resignation letter for your reference.

Thank you for your understanding.

Sincerely,

Jiezel I. Progilla