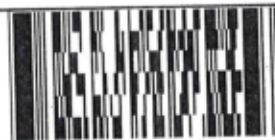




BIR Form No.  
**2316**  
September 2021 (ENCS)

**Certificate of Compensation Payment/Tax Withheld**  
For Compensation Payment With or Without Tax Withheld



Fill in all applicable spaces. Mark all appropriate boxes with an "X".

1 For the Year (YYYY) <b>2025</b>		2 For the Period From (MM/DD) <b>01 01</b> To (MM/DD) <b>03 13</b>	
<b>Part I - Employee Information</b>		<b>Part IV-B Details of Compensation Income &amp; Tax Withheld from Present Employer</b>	
3 TIN <b>315 - 552 - 940 - 0000</b>	4 Employee's Name (Last Name, First Name, Middle Name) <b>Quizel Gadiano</b>	5 RDO Code <b>123</b>	<b>A. NON-TAXABLE/EXEMPT COMPENSATION INCOME</b>
6 Registered Address	6A ZIP Code	6B Local Home Address	6C ZIP Code
7 Date of Birth (MM/DD/YYYY) <b>07 28 1994</b>	8 Contact Number	9 Statutory Minimum Wage rate per day	10 Statutory Minimum Wage rate per month
11 Minimum Wage Earner (MWE) whose compensation is exempt from withholding tax and not subject to income tax		29 Basic Salary (including the exempt P250,000 & below or the Statutory Minimum Wage of the MWE)	
<b>Part II - Employer Information (Present)</b>		30 Holiday Pay (MWE)	
12 TIN <b>006 - 897 - 563 - 0000</b>	13 Employer's Name <b>WIPRO PHILIPPINES, INC.</b>	31 Overtime Pay (MWE)	
14 Registered Address <b>CEBU IT TOWER 1 LT. 1 BLK. 2 COR ARCH REYES ST. &amp; MINDAHO ST. CEBU BUSINESS PARK, CEBU CITY, CEBU</b>	14A ZIP Code <b>6000</b>	32 Night Shift Differential (MWE)	
15 Type of Employer <input checked="" type="checkbox"/> Main Employer <input type="checkbox"/> Secondary Employer	16 TIN <b>0000</b>		
<b>Part III - Employer Information (Previous)</b>		33 Hazard Pay (MWE)	
17 Employer's Name	18 Registered Address	18A ZIP Code	34 13th Month Pay and Other Benefits (maximum of P50,000)
<b>Part IVA - Summary</b>		35 De Minimis Benefits	
19 Gross Compensation Income from Present Employer (Sum of Items 33 and 32)	<b>50,905.30</b>	36 ESS, GDSIS, PHIC & PAG-IBIG Contributions and Union Dues (Employee share only)	
20 Less: Total Non-Taxable/Exempt Compensation Income from Present Employer (From Item 29)	<b>10,965.70</b>	37 Salaries and Other Forms of Compensation	
21 Taxable Compensation Income from Present Employer (Item 19 Less Item 20) (From Item 32)	<b>39,939.60</b>	38 Total Non-Taxable/Exempt Compensation Income (Sum of Items 29 to 37)	
22 Add: Taxable Compensation Income from Previous Employer, if applicable	<b>0.00</b>	39 Basic Salary	
23 Gross Taxable Compensation Income (Sum of Items 21 and 22)	<b>39,939.60</b>	40 Representation	
24 Tax Due	<b>0.00</b>	41 Transportation	
25 Amount of Taxes Withheld	<b>0.00</b>	42 Cost of Living Allowance (COLA)	
25A Present Employer	<b>0.00</b>	43 Fixed Housing Allowance	
25B Previous Employer, if applicable	<b>0.00</b>	44 Others (specify)	
26 Total Amount of Taxes Withheld as adjusted (Sum of Items 25A and 25B)	<b>0.00</b>	44A <b>0.00</b>	
27 5% Tax Credit (PERA Act of 2003)	<b>0.00</b>	44B <b>0.00</b>	
28 Total Taxes Withheld (Sum of Items 25 and 27)	<b>0.00</b>	<b>SUPPLEMENTARY</b>	
		45 Commission	
		46 Profit Sharing	
		47 Fees Including Director's Fees	
		48 Taxable 13th Month Benefits	
		49 Hazard Pay	
		50 Overtime Pay	
		51 Others (specify)	
		51A Salaries and other form of compensation <b>12,279.69</b>	
		51B <b>0.00</b>	
		52 Total Taxable Compensation Income (Sum of Items 39 to 51B) <b>39,939.60</b>	

I, the undersigned, certify that the information herein is true and correct, based on the best of my knowledge and belief, and I am not aware of any false or misleading information. Further, I give my consent to the processing of my data information as recorded under the Data Privacy Act of 2012 (RA 10173) and its implementing rules and regulations.

53 Julie Ann Devibar / Senior Executive Present Employer/Authorized Agent Signature over Printed Name Date Signed **01 13 2024**

CONFORME: Quizel Gadiano Employee Signature over Printed Name Date Signed \_\_\_\_\_ Amount paid, if CTC \_\_\_\_\_

54 \_\_\_\_\_ Place of Issue Date Issued \_\_\_\_\_

**To be accomplished under substituted filing**

I declare, under the penalties of perjury that I am qualified under substituted filing of Income Tax Return (BIR Form No. 1700), since I received no compensation income from any other employer in the Philippines for the calendar year, that taxes have been correctly withheld by my employer (tax due equals tax withheld), that the BIR Form No. 1604-C filed by my employer to the BIR shall constitute as my income tax return, and that BIR Form No. 2316 shall serve the same purpose as if BIR Form No. 1700 has been filed pursuant to the provision of Revenue Regulations (RR) No. 3-2002, as amended.

55 Julie Ann Devibar / Senior Executive Present Employer/Authorized Agent Signature over Printed Name (Head of Accounting/ Human Resource or Authorized Representative)

56 Quizel Gadiano Employee Signature over Printed Name

NOTE: The BIR Data Privacy Policy is in the BIR website (www.bir.gov.ph)